

REPUBLIC OF KENYA



COUNTY ASSEMBLY OF KISUMU

TENDER NOTICE

The County Assembly of Kisumu invites sealed tenders from eligible candidates to submit a detailed technical and Financial Proposal to provide Consultancy Services for the Selection of Human Resource Consultant for Staff Rationalization Services.

Interested eligible candidates may obtain further information and inspect the tender documents at the Procurement office, County Assembly of Kisumu, during normal working hours, or email: kisumuassembly@gmail.com

A complete set of tender documents may be obtained by interested candidates from the *County Assembly of Kisumu website: www.kisumuassembly.go.ke*

All bidders are required to forward their particulars to the Procurement Office for recording purposes and receiving any further tender clarifications and/or addenda.

Prices quoted should be net inclusive of all taxes and delivery costs, must be expressed in Kenya shillings and shall remain valid for a period of 90 days from the closing date of the tender.

Submission

Technical Proposal and Financial Proposal shall be marked “**ORIGINAL**” or “**COPY**”. The original and copy of the Technical Proposal shall be placed in a sealed envelope clearly marked “**TECHNICAL PROPOSAL**”. The original and copy of the Financial Proposal shall be placed in a sealed envelope clearly marked “**FINANCIAL PROPOSAL**” and indicated: “**DO NOT OPEN WITH THE TECHNICAL PROPOSAL**”. Both envelopes shall be placed into an outer envelope, sealed and marked **REQUEST FOR**

PROPOSAL (RFP): FOR CONSULTANCY SERVICES FOR SELECTION OF A HR CONSULTANT FOR THE STAFF RATIONALIZATION SERVICES, TENDER REF.NO.CAK/OT/RFP/HR/01/2017-2018 and placed in the **Tender Box** located at the County Assembly of Kisumu, Administration Block, Ground Floor so as to be received on or before **11:00 am on Thursday 17th May 2018** or sent by post to:

**The Clerk
COUNTY ASSEMBLY OF KISUMU
CAK Offices, Uhuru Road
P.O Box86 - 40100
KISUMU**

Bids will be opened immediately thereafter at the County Assembly Board Room, in the presence of bidders or their representatives who choose to attend.

**Clerk
County Assembly of Kisumu**