

KISUMU COUNTY ASSEMBLY



SECOND ASSEMBLY – FIFTH SESSION

ADVERTISEMENT OF V A C A N C I E S

Pursuant to **Section 155 (5)** of the Public Finance Management Act, 2012 and Section 168 of the Public Finance Management Regulations (2015), Kisumu County Assembly Service Board invites applications from qualified persons for the following vacant positions:

S/No	Position	Positions
01	Chairperson; County Assembly Audit Committee	1
02	County Assembly Audit Committee Members	2

REQUIREMENTS FOR APPOINTMENT TO THE VACANT POSITIONS

COUNTY ASSEMBLY AUDIT COMMITTEE

Duties and Responsibilities of the Audit Committee:

The overall duties and responsibilities of the County Assembly Audit Committee are as follows:

- Support the accounting officers on risk, control, and governance
- Provide oversight on the implementation of the recommendations of internal and external auditors
- Monitor the effectiveness of the Assembly performance management
- Provide effective liaison and facilitate communication between management and external audit
- Offer strong and effective oversight of Assembly internal audit functions
- Ensure the Assembly effectively monitors compliance with legislative and regulatory requirements

S/No. 01 Position: Chairperson, County Assembly Audit Committee - One (1) post

Requirements for appointment as Chairperson, County Audit Committee:

To qualify for appointment to this position, a person must:

- Be a Kenyan citizen
- Holds at least a degree in B-Com, BBM, BBA (Accounting option) from an institution recognized in Kenya
- Be a member, in good standing, of a professional body such as ICPAK, and any other relevant professional body
- Have at least 10 years of experience, five (5) of which must be in a senior management position
- Satisfy the provisions of chapter six of the constitution
- **MUST NOT** be a past or present employee of the Kisumu County Assembly, served as agent or carried out any business with Kisumu County Assembly in the last two years.
- Demonstrate understanding of Article 10 and 232 of the Constitution of Kenya, 2010
- Demonstrate knowledge and understanding of County Assembly functions and operations
- Possesses a good understanding of government operations, financial reporting, and auditing

Terms of service: three (3) years contract renewable for a further one (1) term subject to performance.

S/No. 02 Position: County Audit Committee Members - Two (2) posts

Requirements for appointment

To qualify for appointment to this position, a person must:

- Be a Kenyan citizen
- Possess at least an undergraduate degree from a recognized university
- Be a member, in good standing, of a professional body such as ICPAK, and any other relevant professional body
- Have at least 5 years of experience, two (2) of which must be in a senior management position
- Satisfy the provisions of chapter six of the constitution
- **MUST NOT** be a past or present employee of the Kisumu County Assembly, served as agent or carried out any business with Kisumu County Assembly in the last two years.
- Demonstrate understanding of Article 10 and 232 of the Constitution of Kenya, 2010
- Demonstrate knowledge and understanding of County Assembly functions and its operation
- Possesses a good understanding of government operations, financial reporting, and auditing

Terms of service: three (3) years contract renewable for a further one (1) term subject to performance.

NOTE: APPLICANTS FOR THE ABOVE POSITIONS WILL BE REQUIRED TO GET CLEARANCE FROM THE FOLLOWING INSTITUTIONS TO MEET REQUIREMENTS OF CHAPTER 6 OF THE CONSTITUTION OF KENYA 2010: -

- ✓ Kenya Revenue Authority
- ✓ Higher Education Loans Board
- ✓ Ethics and Anti-Corruption Commission
- ✓ Criminal Investigation Department

Copies of these clearances **MUST** be attached to the applications.

How to Apply:

Applicants for the above positions are hereby advised to visit the County Assembly website www.kisumuassembly.go.ke for more information on the requirements for appointment to the positions.

NOTE:

All applications shall be addressed to the Secretary to the County Assembly Service Board on a date **NOT later than Monday 17th January, 2022 at 2.00pm**. Submission may be sent or hand delivered to the following address/email:

Clerk
County Assembly of Kisumu
P.O Box 86-40100
Kisumu
Email:kisumuassembly@gmail.com