



**REPUBLIC OF KENYA**  
**COUNTY ASSEMBLY OF KISUMU**



**TENDER NOTICE**

The County Assembly of Kisumu invites sealed tenders from eligible, qualified and competent bidders for goods, works and services:

<b>REGISTRATION OF SUPPLIERS, SERVICE PROVIDERS AND CONTRACTORS</b>		
<b>CATEGORY NO.</b>	<b>ITEM DESCRIPTION</b>	<b>CATEGORY</b>
CAK/REG/01/2022 – 2024	Supply and Delivery of General Office Stationery	AGPO
CAK/REG/02/2022 – 2024	Supply of Computers, Notebooks, Laptops, Tablets, Phones, Servers, UPS, Printers, Scanners, Software, Accessories and other related ICT Items	AGPO
CAK/REG/03/2022 – 2024	Supply of cleaning Materials, Detergents, Disinfectants and Tissue Papers	AGPO
CAK/REG/04/2022 – 2024	Supply of Furniture, Carpets, Curtains and related Fittings	AGPO
CAK/REG/05/2022 – 2024	Supply of Motor Vehicle Tyres, Tubes ,Batteries, Fuel, Oils and Lubricants	OPEN
CAK/REG/06/2022 – 2024	Supply of Staff Uniforms, Foot Wear, Protective Clothing, Sports wears	AGPO
CAK/REG/07/2022 – 2024	Provision of Catering Services	AGPO
CAK/REG/08/2022 – 2024	Design, Printing and Supply of Promotional Materials and branded items(T-Shirts, caps, bags, umbrellas, pens, banners and related items, Cards, Diaries, Corporate Newsletter, Stickers, Signage, Fliers, Brochures, Booklets)	AGPO
CAK/REG/09/2022 – 2024	Provision of asset and property tagging services	AGPO
CAK/REG/10/2022 – 2024	Provision of Air Travel and Ticketing services – both Local and International Travel ( <b>IAT Registered Firms Only</b> )	OPEN
CAK/REG/11/2022 – 2024	Repair and Maintenance of ICT Equipment, Servers, Desktops Computers, Laptops, Photocopiers, Notebooks, Local Area Network, Printers, UPS etc	AGPO
CAK/REG/12/2022 – 2024	Provision of Cleaning and Sanitary Services	AGPO
CAK/REG/13/2022 – 2024	Repair, Maintenance and Servicing of Motor Vehicles	OPEN
CAK/REG/14/2022 – 2024	Website, Bulk SMS, Database Development, Internet connectivity (ISP), Cloud Services.	AGPO
CAK/REG/15/2022 – 2024	Provision of Pest Control and Fumigation Services	AGPO
CAK/REG/16/2022 – 2024	Supply, Installation, Repair and Maintenance of CCTV and Access Control Equipment	OPEN

CAK/REG/17/2022 – 2024	Provision of Team Building/Training and Consultancy Services.	OPEN
CAK/REG/18/2022 – 2024	Provision of Motor vehicle Insurance Services	OPEN
CAK/REG/19/2022 – 2024	Small Construction Works, Partitioning, Repairs, Painting and Demolition of Building, Offices and Structures, Minor Plumbing, Drainage and Sewerage Services	AGPO

The tender documents are *downloadable free of charge from the County Assembly of Kisumu website: [www.kisumuassembly.go.ke](http://www.kisumuassembly.go.ke) or* Public Procurement Information Portal: [www.tenders.go.ke](http://www.tenders.go.ke). Bidders are advised to forward their details either to the procurement office for purposes of recording or via [kisumuassembly@gmail.com](mailto:kisumuassembly@gmail.com) and copy to [kisiaedwin@kisumuassembly.go.ke](mailto:kisiaedwin@kisumuassembly.go.ke)

Interested eligible tenderers may obtain further information/clarification from the Procurement Office of County Assembly of Kisumu, during normal working hours from 8:00 am to 5:00 pm on Monday to Thursday and 8.00 am to 4:00 pm on Friday, except on weekends and public holidays.

Completed Tender Document(s) in sealed envelopes, bearing no indication of the name of the firm bidding, with the contract number & name clearly marked on top should be deposited in the tender box located at the County Assembly of Kisumu, Administration Block addressed to the:

**The Clerk**  
**County Assembly of Kisumu, P.O.**  
**Box 86-40100**  
**Kisumu**

Bidders must respond as per the instructions in the Tender/Registration Document so as to reach not later than Monday 4<sup>th</sup> April, 2022 at 10.00 am (East African Time). The tenders will be opened immediately thereafter at the County Assembly Boardroom. All bidders or their representatives who choose to attend are invited. Tenders received after the stated time or date will be returned to the bidders unopened.

**Clerk**  
**County Assembly of Kisumu**

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