

# KISUMU COUNTY ASSEMBLY



## 3RD ASSEMBLY – 1ST SESSION

### VACANCY IN THE OFFICE OF THE MEMBER OF THE COUNTY ASSEMBLY OF KISUMU SERVICE BOARD {Two positions: Male and Female}

Pursuant to Section 12 of the County Governments Act, 2012 read together with First Schedule of the County Assembly Services Act 2017;

**IT IS NOTIFIED** for the information of the general public that persons interested to serve as Members of the County Assembly Service Board as provided for under Section 12 (3) (d) of the County Government Acts, 2012 and meet the qualifications under Section 8 and 9 of the County Assembly Service Act, are invited to submit their applications for appointment to the County Assembly of Kisumu Service Board.

#### DUTIES AND RESPONSIBILITIES:

The Duties and responsibilities of the External County Assembly Board Member are provided for in the County Government Acts of 2012, Section 12(7) as read together with Section 11 of the County Assembly Services Act, 2017. In addition to the above, the provisions of Section 10 of the County Assembly Services Act, 2017 shall apply on the termination of the appointment.

#### REQUIREMENT FOR THE APPOINTMENT

Applicants must fulfill the following requirement;

1. Must be a citizen of Kenya
2. Must hold a degree from a University recognized in Kenya
3. Must at least have Ten (10) years experience in Public affairs and meet the requirement of Leadership and Integrity in Chapter Six (6) of the Constitution of Kenya, 2010
4. Master Degree is a added advantage

#### TERMS OF APPOINTMENT

1. Appointment is on part-time basis
2. Remuneration shall be as provided by Salaries and Remuneration Commission (SRC) and ;
3. Appointment period is fixed until the end of the current County Assembly

#### APPLICATION CRITERIA:

All interested applicants SHALL obtain and submit the following Valid Documents;

1. Curriculum Vitae,
2. Certified copies of relevant Academic and Professional Certificates,
3. National Identity Card or Passport
4. Tax compliance certificate from Kenya Revenue Authority; **[KRA]**,
5. Clearance certificate from Higher Education Loans Board; **[HELB]**,
6. Clearance certificate from Ethics and Anti-Corruption Commission; **[EACC]**,
7. Certificate of Good Conduct from Criminal investigation Department; **[CID]**; and
8. Clearance Certificate from a recognized Credit Reference Bureau **[CRB]**

Applications should be hand-delivered in sealed and clearly marked envelope to the office of the Clerk/Secretary of the County Assembly Service Board located at the Assembly building Kisumu or sent to the undersigned email, not later than **Tuesday 1st November 2022 at 5.00pm** and addressed to:-

**The Secretary,  
County Assembly Service Board,  
Kisumu County Assembly,  
P.O. Box 86 – 40100,  
KISUMU.  
Email: [kisumuassembly@gmail.com](mailto:kisumuassembly@gmail.com)**

Kisumu County Assembly Service Board is an equal opportunity employer, youths and people living with disabilities are encouraged to apply.