



|   |                               |
|---|-------------------------------|
| THE COUNTY ASSEMBLY OF KISUMU<br>3 <sup>RD</sup> ASSEMBLY |                               |
| DATE: 8/08/2023   | Time: 2:30 PM<br>Day: Tuesday |
| TABLED BY: Hon. Nereah Okombo                             |                               |
| TABLE   | A. Obago                      |

**COUNTY ASSEMBLY OF KISUMU**

**LIAISON COMMITTEE**

---

**REPORT ON THE APPORTIONMENT OF ANNUAL OPERATING BUDGETS  
AMONG COMMITTEES FY 2023/2024**

*Presented pursuant to Standing Orders No. 182(6)*

---

**Presented by;**

**Hon Nereah Okombo**

**Deputy Speaker and,  
Committee Chairperson**

**Prepared by;  
Clerks Chambers  
County Assembly Buildings**

**AUGUST, 2023**

## Table of Contents

|  |     |
|--|-----|
| <b>CHAIRPERSONS FORWARD</b> .....  | 3   |
| <b>ACKNOWLEDGEMENT</b> .....   | 4   |
| <b>OBJECTIVE</b> .....   | 5   |
| <b>METHODOLOGY</b> .....   | 5   |
| <b>LIST OF ANNEXES</b> .....   | 5   |
| <b>CHAPTER ONE</b> .....   | 6   |
| <b>1.0. PREFACE</b> .....  | 6   |
| <b>1.1. Legal framework</b> .....  | 6   |
| <b>1.2. Committee Mandate</b> .....  | 6   |
| <b>1.3 Committee Membership</b> .....  | 7   |
| <b>CHAPTER TWO</b> .....   | 9   |
| <b>2.0. CONSIDERATION OF WORKPLANS</b> .....   | 9   |
| <b>2.1. Presentation of work plans by Chairpersons</b> .....   | 9   |
| <b>2.2. Proposed budget estimates for Committees</b> .....   | 10  |
| <b>CHAPTER THREE</b> .....   | 12  |
| <b>3.0 APPORTIONMENT OF BUDGET</b> .....   | 12  |
| <b>3.1. Criteria on apportionment of Committees' budgets</b> .....                                   | 12  |
| <b>3.2 Approved annual operating budgets FY 2023/2024</b> .....                                      | 12  |
| <b>CHAPTER FOUR</b> .....  | 14  |
| <b>4.0. RECOMMENDATIONS</b> .....  | 14  |
| <b>4.1. CONCLUSION</b> .....   | 15  |
| <b>APPENDICES</b> .....  | 16  |
| <b>APPENDIX 1: REQUEST FOR SPECIAL SITTING</b> .....   | 16  |
| <b>APPENDIX 2: REQUEST TO RETREAT FOR APPORTIONMENT OF COMMITTEES' ANNUAL OPERATING BUDGET</b> ..... | 17  |
| <b>APPENDIX 3: COMMITTEE MINUTES</b> .....   | 19  |
| <b>APPENDIX 4: WORKPLANS OF ALL COMMITTEES</b> .....   | 22  |
| <b>ADOPTION SCHEDULE</b> .....   | 114 |

## CHAIRPERSONS FORWARD

**Mr. Speaker and Hon Members,**

Pursuant to the provisions of Standing Orders No.194 (2)(b) the Committee of Liaison is mandated to deliberate on and apportion of the annual operating budget among Committees. The Committee held a special sitting on Tuesday 1<sup>st</sup> August, 2023, where it unanimously resolved, vide **MIN NO.14/CAK/LC/AUG/2023** to retreat to Nakuru from Thursday 4<sup>th</sup> August, 2023 to Tuesday 8<sup>th</sup> August, 2023 to interrogate each Committee's work plans and further apportion budgets for the Committees.

During the retreat, the Chairpersons presented their work plans for the FY 2023/2024 and defended the estimates therein. The Liaison Committee thereafter embarked on the apportionment exercise. This report therefore is on the apportionment of the annual operating budgets among Committees for the FY 2023/2024 in accordance with the County Assembly Standing Orders.

## ACKNOWLEDGEMENT

**Mr. Speaker and Hon Members,**

On behalf of the Liaison Committee, I wish to thank the office of the Speaker and the office of the Clerk for the support accorded to this Committee during the processing of this report. I also wish to thank the Members of this Committee for their tolerance and objectivism in the entire process and not forgetting the Committee secretariat for the immense support during the production of this report.

It is therefore my pleasant duty and privilege, on behalf of this Committee, to table this report by Liaison Committee on the apportionment of the annual operating budgets among Committees for the FY 2023/2024 and recommend the same to this House for further Consideration and subsequent adoption.

**SIGNED**



**HON NEREA OKOMBO**

**DEPUTY SPEAKER/ CHAIRPERSON LIAISON COMMITTEE.**

## **OBJECTIVE**

### **Mr. Speaker and Hon Members,**

The main objective of this exercise was to apportion the annual operating budget among the Committee.

## **METHODOLOGY**

### **Mr. Speaker and Hon Members,**

In coming up with this report, the Committee relied on the following methodology;

1. Examining work plan submitted by all House Committees
2. Held a meeting in order to build consensus on such issues as identifying best method to be used while apportioning funds to various House Committees.
3. Held a retreat to compile a report.

## **LIST OF ANNEXES**

- Annex 1: Request for special sitting
- Annex 2: Requisition for retreat
- Annex 3: Committee minutes
- Annex 4: Work plans of all Committees
- Annex 5: Adoption Schedule

# CHAPTER ONE

## 1.0. PREFACE

### 1.1. Legal framework

#### **Mr. Speaker and Hon Members,**

The Committee while carrying out this exercise was guided by the following statutory instruments;

1. Constitution of Kenya, 2010
2. Kisumu County Assembly Standing Orders
3. Approved Report of The Budget Committee on its consideration of the Kisumu County Budget estimate FY 2023/2024
4. House Committees work plan

### 1.2. Committee Mandate

#### **Mr. Speaker and Hon Members,**

Liaison Committee is established pursuant to the provisions of Standing Orders No. 194 of the Kisumu County Assembly Standing Orders which provides that;

- 1) There shall be a select Committee, to be known as the Liaison Committee which shall consist of the Chairperson of Committees as the Chairperson and all Chairpersons of all other Committees of the County Assembly.
- 2) The Liaison Committees shall-
  - a) Guide and co-ordinate the operations, policies and mandates of all Committees;
  - b) Deliberate on and apportion the annual operating budget among the Committees;
  - c) Consider the programmes of all Committees, including their need to travel and sit away from precincts of County Assembly;
  - d) Ensure that Committees submit reports as required by these Standing Orders;
  - e) Determine, whenever necessary, the Committee or Committees to deliberate on any matter; and
  - f) Give such advice relating to the work and mandate of select Committees as it may consider necessary.
- 3) The Liaison Committee shall consider reports compiled by other Committees which reports have not been deliberated by the County Assembly and shall report to the County Assembly on the consideration of such reports.

### 1.3 Committee Membership

#### Mr. Speaker and Hon Members,

Based on the report by the Selection Committee on the constitution of the House Committees that was adopted for the formation of the Committee on selection adopted by the House on the 17<sup>th</sup> August, 2023, and in line with Standing Orders No. 194(1), the Liaison Committee is constituted as follows;

Table 1: Committee Members

|     |                            |                         |
|-----|----------------------------|-------------------------|
| 1.  | <b>Hon Nereah Okombo</b>   | <b>Chairperson</b>      |
| 2.  | <b>Hon Vincent Jagongo</b> | <b>Vice Chairperson</b> |
| 3.  | Hon Elisha Jack Oraro      | Member                  |
| 4.  | Hon Kennedy Ooko           | Member                  |
| 5.  | Hon Reuben Rakwach         | Member                  |
| 6.  | Hon Boitone Ratib          | Member                  |
| 7.  | Hon Moses Ochele           | Member                  |
| 8.  | Hon Alice Wajewa           | Member                  |
| 9.  | Hon Seth Kanga             | Member                  |
| 10. | Hon Lumumba Owade          | Member                  |
| 11. | Hon Jennifer Obonyo        | Member                  |
| 12. | Hon Emily Oginga           | Member                  |
| 13. | Hon George Abaja           | Member                  |
| 14. | Hon Pamela Oyoo            | Member                  |
| 15. | Hon Samuel Dedeh           | Member                  |
| 16. | Hon Kennedy Ouko           | Member                  |
| 17. | Hon Zacharia Okoyo         | Member                  |
| 18. | Hon Carren Odhiambo        | Member                  |
| 19. | Hon Seth Okumu             | Member                  |
| 20. | Hon Eunice Alandoh         | Member                  |
| 21. | Hon Mariam Abeid           | Member                  |

|     |                     |        |
|-----|---------------------|--------|
| 22. | Hon Henrietta Bodo  | Member |
| 23. | Hon Nancy Matara    | Member |
| 24. | Hon Vitalis Komudho | Member |
| 25. | Hon Joachim Oketch  | Member |
| 26. | Hon Mildred Ajumbo  | Member |

Table 2: Committee Secretariat

| #  | Name                |                  |
|----|---------------------|------------------|
| 1. | Mr. Nashon Kusina   | Deputy Clerk     |
| 2. | Ms. Obonyo Angelyne | Clerk Assistant  |
| 3. | Mr. Fanuel Okode    | Hansard reporter |
| 4. | Miss. Risper Wayua  | Sergeant-at-arm  |

## CHAPTER TWO

### 2.0. CONSIDERATION OF WORKPLANS

#### 2.1. Presentation of work plans by Chairpersons

##### **Mr. Speaker and Hon Members,**

Each Chairperson was given the opportunity to present his/her annual budget estimates to the Liaison Committee for consideration as per the requirements and legal provisions of Standing Orders No. 194(b) and (c). This initiative was geared towards effective budget allocation and oversight process within the County Assembly.

Presentation of work plans;

1. Enhanced transparency in the allocation of resources. It allowed the liaison committee to understand how each committee intends to use its budget and resources to achieve its goals. This transparency ensures that the allocation process is fair, based on needs, and aligned with the overall objectives of the county.
2. Provided an opportunity for alignment discussions. This ensured that the proposed activities and projects in each committee's work plan are consistent with the county's strategic objectives.
3. Gave Chairpersons the chance to justify their estimates and resource allocation requested for their committee by explaining how the proposed activities contribute to the county's development which played a key role to the liaison committee in making informed decisions about budget allocation.
4. Allowed for a critical assessment of the proposed activities and room for feedback, suggestions for improvement, or even potential redundancies. This ensures that the resources allocated are used efficiently and effectively to achieve the desired outcomes.

5. Facilitated coordination and ensured zero duplication of efforts. The liaison committee had the chance to identify areas of potential for streamlined operations.
6. Enabled the liaison committee to make informed choices when prioritizing different committees' needs and activities. This ensured that the available resources are allocated to the most impactful and important initiatives.
7. The liaison committee's review of work plans establishes a framework for ongoing oversight throughout the year. The liaison committee can periodically assess whether committees are staying on track, meeting their goals, and effectively utilizing their allocated resources.
8. It provided a platform for dialogue and engagement between committees, leading to better-informed decisions and a stronger sense of ownership among all Chairpersons.

## 2.2. Proposed budget estimates for Committees

The table below illustrates the estimates budgets as was submitted by various sectoral and select Committees;

Table 3: Proposed Committees' budget estimates

| <b>S/NO</b> | <b>Committee</b>   | <b>Proposed Budget Estimates</b> |
|-------------|--|----------------------------------|
| 1.          | Budget and Appropriations  | 27,500,000                       |
| 2.          | Liaison  | 13,020,000                       |
| 3.          | Medical Services, Public Health and Sanitation                                       | 8,987,000                        |
| 4.          | House Business   | 5,400,000                        |
| 5.          | Public Accounts and Investments  | 16,650,000                       |
| 6.          | Administration of Law, Justice, Constitutional Affairs, Good Governance and Security | 6,262,000                        |
| 7.          | Appointment  | 2,137,000                        |
| 8.          | Agriculture, Fisheries, Livestock Development and Irrigation                         | 5,697,900                        |

|                               |   |                    |
|-------------------------------|---|--------------------|
| 9.                            | Lands, Housing, Physical Planning and Urban Development       | 11,485,000         |
| 10.                           | Infrastructure, Energy and Public Works                       | 6,278,000          |
| 11.                           | Water, Environment, Natural Resources and Climate Change      | 4,270,000          |
| 12.                           | Sports, Culture, Gender and Youth Affairs                     | 5,000,000          |
| 13.                           | Education, Technical Training, Innovation and Social Services | 8,200,000          |
| 14.                           | Finance and ICT   | 14,570,000         |
| 15.                           | Trade, Tourism, Industry and Marketing                        | 2,805,000          |
| 16.                           | Implementation  | 7,300,000          |
| 17.                           | Labour and Social Welfare                                     | 6,300,000          |
| 18.                           | Welfare and Equal Opportunities                               | 3,570,000          |
| 19.                           | Delegated County Legislation                                  | 7,056,000          |
| 20.                           | Selection   | 4,500,000          |
| 21.                           | Ward Development Committee                                    | 5,166,000          |
| 22.                           | Powers and Privileges Committee                               | 4,500,000          |
| 23.                           | Procedure and Rules Committee                                 | 4,430,000          |
| <b>TOTAL ESTIMATED BUDGET</b> |   | <b>175,018,956</b> |

## CHAPTER THREE

### 3.0 APPORTIONMENT OF BUDGET

#### 3.1. Criteria on apportionment of Committees' budgets

**Mr. Speaker and Hon Members,**

In determining the criteria to be adopted in apportioning the budget, the Committee considered the population of each Committee (as pertains the membership), its mandate and any other statutory obligation as conferred by law.

For this financial year 2023/2024, the total budget allocation for Committee Operations is **Kshs 74,000,000**. This amount as approved in the Budget is hereby shared as follows;

Table 4: Formula for allocating funds to Committees

| S/NO         | Committee           | No. of Committees | % Shared | Total allocation  |
|--------------|---------------------|-------------------|----------|-------------------|
| 1.           | Sectoral Committees | 11                | 44%      | 32,600,000        |
| 2.           | Select Committees   | 13                | 56%      | 41,400,000        |
| <b>TOTAL</b> |                     |                   |          | <b>74,000,000</b> |

#### 3.2 Approved annual operating budgets FY 2023/2024

**Mr. Speaker and Hon Members,**

Having considered all factors as indicated above, below is the approved budget for all committees as approved by the liaison Committee;

Table 3: Approved budget for Committees' operations

| S/NO | Committee                       | Approved Budget |
|------|---------------------------------|-----------------|
| 1.   | Budget and Appropriations       | 8,000,000       |
| 2.   | Liaison                         | 8,700,000       |
| 3.   | Public Accounts and Investments | 3,500,000       |

|                     |  |                   |
|---------------------|--|-------------------|
| 4.                  | Medical Services, Public Health and Sanitation                                       | 3,600,000         |
| 5.                  | Administration of Law, Justice, Constitutional Affairs, Good Governance and Security | 3,000,000         |
| 6.                  | Agriculture, Fisheries, Livestock Development and Irrigation                         | 3,000,000         |
| 7.                  | Lands, Housing, Physical Planning and Urban Development                              | 3,000,000         |
| 8.                  | Infrastructure, Energy and Public Works  | 3,000,000         |
| 9.                  | Water, Environment, Natural Resources and Climate Change                             | 3,000,000         |
| 10.                 | Sports, Culture, Gender and Youth Affairs  | 3,000,000         |
| 11.                 | Education, Technical Training, Innovation and Social Services                        | 3,000,000         |
| 12.                 | Finance and ICT  | 3,000,000         |
| 13.                 | Trade, Tourism, Industry and Marketing   | 3,000,000         |
| 14.                 | Ward Development Committee   | 2,000,000         |
| 15.                 | House Business   | 2,700,000         |
| 16.                 | Implementation   | 3,000,000         |
| 17.                 | Labour and Social Welfare  | 2,000,000         |
| 18.                 | Appointments   | 2,000,000         |
| 19.                 | Welfare and Equal Opportunities  | 2,000,000         |
| 20.                 | Delegated County Legislation   | 2,000,000         |
| 21.                 | Selection  | 2,000,000         |
| 22.                 | Powers and Privileges Committee  | 2,000,000         |
| 23.                 | Procedure and Rules Committee  | 2,000,000         |
| 24.                 | Speaker's Panel  | 1,500,000         |
| <b>TOTAL BUDGET</b> |  | <b>74,000,000</b> |

## CHAPTER FOUR

### 4.0. RECOMMENDATIONS

#### **Mr. Speaker and Hon Members,**

All said and done and upon deliberation and agreement of its Members, the Committee therefore recommends;

1. **THAT** all requests of Committee trips/retreats will henceforth be addressed to the Liaison Committee, through its Chairperson, who will thereafter forward the same to the office of the Clerk. The request should include a list of participants and the total amount expected to be spent.
2. **THAT** Liaison Committee shall obtain a list of all staff of the County Assembly and will then include at least one individual for the sectoral Committees and two individuals for the select Committees, to each committee retreat on a rotational basis and ensure all Members of the staff get equal opportunities.
3. **THAT** the liaison Committee shall keep a copy of the requests in (1) for purposes of records and keeping track of each Committee's expenditures and balances.
4. **THAT** after the addition in (2) above, a copy of the new list shall be communicated to the respective Committee Clerk to enable them keep updated records of all their Committees' expenditures and track of the Committees' balances.
5. **THAT** Committees should focus on benchmarking to enable them maximize on their budgetary allocations.

#### **Submission of reports and workplans to the Liaison Committee**

6. **THAT** all Committees should submit their half yearly progress reports to the Liaison Committee on a day not later than 31<sup>st</sup> January for the periods ended 31<sup>st</sup> December and not later than 30<sup>th</sup> July for the periods ended 30<sup>th</sup> June.
7. **THAT** the Liaison Committee to be retreating all the quarterly reports submitted by the House Committees in order to review their performance vis-a-vis the budget absorption.
8. **THAT** House Committees should submit their workplans to the Liaison not later than 20<sup>th</sup> July of every financial year after which the Liaison

Committee will harmonize them in preparation of apportionment of Committees' annual operating budget for the financial year.

9. **THAT** the workplans will henceforth include a statement of expenditure of each Committee's budget for the previous year.

#### 4.1. CONCLUSION

**Mr. Speaker and Hon Member,**

It is now my humble request that this House approves this report by the Liaison Committee on the apportionment of the annual operating budgets among Committees for the FY 2023/2024.

I call upon **Hon.....** to second.

**Signed**



**HON NEREA OKOMBO**

**DEPUTY SPEAKER/ CHAIRPERSON LIAISON COMMITTEE.**

## APPENDICES

### APPENDIX 1: REQUEST FOR SPECIAL SITTING



COUNTY GOVERNMENT OF KISUMU

COUNTY ASSEMBLY OF KISUMU

P.O BOX 86-40100, KISUMU

INTERNAL MEMO

**TO: THE SPEAKER**  
**FROM: LIAISON COMMITTEE**  
**REF: CAK/COM - LC - ADM/07-23**  
**DATE: 31<sup>ST</sup> JULY, 2023**

**RE: REQUEST FOR SPECIAL SITTING TO CONSIDER WORKPLANS OF COMMITTEES.**

The above subject refers;

Following the approval of the Selection Committee report on the realignment of Committees, the Liaison Committee, in pursuit of its mandate pursuant to Standing Orders No. 194(2), wishes to hold a meeting on Thursday 27<sup>th</sup> July, 2024 to consider workplans of Committees prior to apportioning their annual workplans.

The purpose of this memo therefore is to seek your authority and approval to hold two special sittings on **Tuesday 1<sup>st</sup> August, 2023** at **10:00a.m.** and **12:00p.m.**

We look forward to your kind consideration.

Thank you.

A handwritten signature in black ink, appearing to read "Angelyne A. Obonyo".

Angelyne A. Obonyo,  
**Clerk Assistant - Liaison Committee.**

## APPENDIX 2: REQUEST TO RETREAT FOR APPORTIONMENT OF COMMITTEES' ANNUAL OPERATING BUDGET



**COUNTY GOVERNMENT OF KISUMU**

**COUNTY ASSEMBLY OF KISUMU**

**P.O BOX 86-40100, KISUMU**

**INTERNAL MEMO**

**TO: CLERK OF THE ASSEMBLY,**  
**FROM: COMMITTEE CLERK,**  
**REF: CAK/LC/APRIL/2023(4)**

**SUBJECT: FACILITATION OF LIAISON COMMITTEE RETREAT TO NAKURU TO APPORTION ANNUAL OPERATING BUDGETS OF COMMITTEES FROM THURSDAY 3<sup>RD</sup> AUGUST, 2023 TO TUESDAY 8<sup>TH</sup> AUGUST, 2023.**

The above subject refers,

Pursuant to provisions of Standing Orders No. 194(2)(b) of the Kisumu County Assembly Standing Orders and the resolution of the Committee during its sitting of Tuesday 1<sup>st</sup> August, 2023 vide **MIN NO.14/CAK/LC/AUG/2023** where its Members unanimously resolved to retreat to Nakuru to;

1. Consider and deliberate on the budget proposal of Committees in respect of their workplans for the FY 2023/24
2. Deliberate on and apportion the annual operating budget among the Committees for the FY 2023/2024
3. Deliberate on and Adopt the Committee report on the apportionment of the annual operating budget among the Committees for the FY 2023/2024.

The purpose of this memo therefore is to request your office to facilitate the Committee through this exercise scheduled to take place in **Nakuru from Thursday 3<sup>rd</sup> August, 2023 to Tuesday 8<sup>th</sup> August, 2023.**

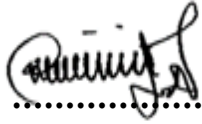
**Attached herein find;**

1. List of participants

***Liaison Committee report on the apportionment of annual operating budgets among Committees FY 2023/2024***

2. Minutes of the Committee

Thank You.



.....  
**OBONYO ANGELYNE**  
**CLERK ASSISTANT - LC.**

## APPENDIX 3: COMMITTEE MINUTES



**COUNTY GOVERNMENT OF KISUMU**

**COUNTY ASSEMBLY OF KISUMU**

**P.O BOX 86-40100, KISUMU**

---

**MINUTES OF THE SELECT COMMITTEE ON LIAISON HELD ON TUESDAY 1<sup>ST</sup>**

**AUGUST, 2023 AT 1200HRS IN THE ASSEMBLY CHAMBER.**

### **MEMBERS PRESENT.**

- |                             |   |                    |
|-----------------------------|---|--------------------|
| 1. <b>Hon Nereah Okombo</b> | - | <b>Chairperson</b> |
| 2. Hon Elisha Oraro         | - | Member             |
| 3. Hon Seth Okumu           | - | Member             |
| 4. Hon Zachariah Okoyo      | - | Member             |
| 5. Hon Boitone Ratib        | - | Member             |
| 6. Hon Reuben Rakwach       | - | Member             |
| 7. Hon Emily Oginga         | - | Member             |
| 8. Hon George Abaja         | - | Member             |
| 9. Hon Jennifer Obonyo      | - | Member             |
| 10. Hon Alice Wajewa        | - | Member             |
| 11. Hon Eunice Alandoh      | - | Member             |
| 12. Hon Carren Odhiambo     | - | Member             |
| 13. Hon Moses Ochele        | - | Member             |
| 14. Hon Henrietta Bodo      | - | Member             |
| 15. Hon Nancy Matara        | - | Member             |

### **Secretariat present**

- |                       |   |                  |
|-----------------------|---|------------------|
| 1. Angelyne Obonyo    | - | Committee Clerk  |
| 2. Miss. Risper Wayua | - | Serjeant-at-arm  |
| 3. Mr. Fanuel Okode   | - | Hansard reporter |

### **MIN NO.9/CAK/LC/AUG/2023**

### **PRAYER**

The meeting was called to order at 1212hrs by a word of prayer from the Chairperson.

### **MIN NO.10/CAK/LC/AUG/2023**

### **PRELIMINARIES**

- i. **Apology-**

No apology was registered.

ii. **Communication from The Chair**

The Chairperson welcomed Members to the 13<sup>th</sup> meeting of Tuesday 1<sup>st</sup> August, 2023 and thanked them for keeping time.

**MIN NO.11/CAK/LC/AUG/20233**

**ADOPTION OF AGENDA**

The agenda was adopted as below;

1. Prayer.
2. Preliminaries
  - i. Communication from the Chair.
  - ii. Apologies if any.
3. Adoption of the agenda.
4. Confirmation of previous Minutes.
5. Matters arising.
6. **Deliberation on the retreat to apportion annual operating budget of Committees.**
7. Adjournment and date of next meeting.

The agenda was adopted without amendment upon being proposed by Hon Reuben Rakwach and Seconded by Hon Henrietta Bodo.

**MIN NO.12/CAK/LC/AUG/20233**

**CONFIRMATION OF PREVIOUS MINUTES**

Minutes of the meeting that took place in the morning were not confirmed.

**MIN NO.13/CAK/LC/AUG/20233**

**MATTERS ARISING**

N/A

**MIN NO.14/CAK/LC/AUG/20233**

**DELIBERATION ON THE RETREAT TO APPORTION ANNUAL OPERATING BUDGET OF COMMITTEES.**

The Chairperson moved the agenda and informed the meeting that following the meeting held in the morning and submission of workplans the Committee can now decide when and the venue for the same.

She thereafter invited Members to give their suggestions;

After deliberation, the Committee resolved as follows;

1. **THAT** the Committee retreats from **Thursday 3<sup>rd</sup> August, 2023 to Tuesday 8<sup>th</sup> August 2023 in Nakuru County.**
2. **THAT** the Clerk to write a to the office of the Clerk for facilitation.

**MIN NO.15/CAK/LC/AUG/20233**

**ADJOURNMENT AND DATE OF  
NEXT MEETING**

There being no any other business for consideration, the meeting adjourned at 112hrs by a word of prayer from the Chairperson until Tuesday 8<sup>th</sup> August, 2023 at 1000hrs.

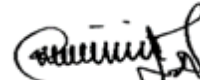
Agenda was to be: Deliberation on the Committee workplan for the FY 2023/2024.

Agenda: Deliberation on the Committee's Half-Yearly progress report FY 2023/24

Minutes approved by;



**Hon Nereah Okombo,  
Deputy Speaker/Chairperson.**



**Ms. Angelyne Obonyo  
Committee Clerk.**

## APPENDIX 4: WORKPLANS OF ALL COMMITTEES



**COUNTY GOVERNMENT OF KISUMU**

**COUNTY ASSEMBLY OF KISUMU**

**P.O BOX 86-40100, KISUMU**

---

**LIAISON COMMITTEE**  
**ANNUAL WORK PLAN FY2023/2024**

**OBJECTIVE:**

To effectively guide, coordinate, and support the operations, policies, and mandates of all Committees within the County Assembly.

**Estimated annual budget**

The Committee's estimated budget for the financial year stands at **Kshs. 13 020 000** as detailed herein;

The above estimate has been calculated;

- a) Using the highest rate of **Kshs. 15000** for DSA per person for 5 days
- b) On a total of 31 persons (26 Hon Members and 5 Secretariat)
- c) On the highest rate of transport at **Kshs. 20 000.**
- d) The Committee members and secretariat are responsible for execution of this workplan

| #                      | Activity  | Venue                                     | Performance Indicators  | Target | Time Frame FY2022/2023 |    |    |    | Cost Implication  |
|------------------------|---|---|---|--------|------------------------|----|----|----|-------------------|
|                        |   |   |   |        | Q1                     | Q2 | Q3 | Q4 |                   |
| 1.                     | Apportionment of annual operating budgets of all Committee                                  | <b>Nakuru</b>                             | Approved reports  | 1      |                        |    |    |    | <b>3 255 000</b>  |
| 2.                     | Prepare half-yearly reports highlighting the Committee's achievements and recommendations.  | <b>Assembly precinct</b>                  | Report submitted to the Liaison Committee                           | 2      |                        |    |    |    | <b>N/A</b>        |
| 3.                     | Compile half-yearly reports of all Committees   | <b>Nairobi</b>                            | Approved report   | 2      |                        |    |    |    | <b>6 510 000</b>  |
| 4.                     | Organize public hearings on half yearly progress of the County Assembly                     | <b>Assembly precinct or radio station</b> | Public hearing conducted  | 2      |                        |    |    |    | <b>N/A</b>        |
| 5.                     | Evaluate the effectiveness and performance of all Committees in carrying out their mandate  | <b>Nairobi</b>                            | Approved report on evaluation of Committees' effectiveness          | 1      |                        |    |    |    | <b>3 255 000</b>  |
| 6.                     | Consider programs and activities proposed by all Committees, including their need to travel | <b>Assembly precinct</b>                  | Evaluation report on program proposals and travel requirements      | 4      |                        |    |    |    | <b>N/A</b>        |
| 7.                     | Review Committees' status of implementation of their annual workplans and activities        | <b>Assembly precinct</b>                  | Evaluation report on Implementation status of Committees' workplans | 4      |                        |    |    |    | <b>N/A</b>        |
| <b>TOTAL ESTIMATES</b> |   |   |   |        |                        |    |    |    | <b>13 020 000</b> |

*Liaison Committee report on the apportionment of annual operating budgets among Committees FY 2023/2024*



**COUNTY GOVERNMENT OF KISUMU**  
**COUNTY ASSEMBLY OF KISUMU**  
**P.O BOX 86-40100, KISUMU**

---

**MEDICAL SERVICES, PUBLIC HEALTH AND SANITATION COMMITTEE**

**ANNUAL WORK PLAN FY2023/2024**

**OBJECTIVE**

To enhance the health and well-being of the residents of Kisumu County through effective oversight, policy formulation, and collaboration with relevant stakeholders.

**Estimated annual budget**

The Committee's estimated budget for the financial year stands at **Kshs. 8 987 000** as detailed herein;

The above estimate has been calculated;

- a) Using the highest rate of **Kshs. 15000** for DSA per person for 5 days
- b) On a total of 11 persons (7 Hon Members and 4 Secretariat)
- c) On the highest rate of transport at **Kshs. 20 000.**
- d) The Committee members and secretariat are responsible for execution of this workplan

***Liaison Committee report on the apportionment of annual operating budgets among Committees FY 2023/2024***

| #  | Activity   | Venue                 | Performance Indicators   | Target                              | Time Frame FY2022/2023 |    |    |    | Cost Implication (Kshs) |
|----|--|-----------------------|--|-------------------------------------|------------------------|----|----|----|-------------------------|
|    |  |                       |  |                                     | Q1                     | Q2 | Q3 | Q4 |                         |
| 1. | Conduct field visits to healthcare facilities within the county to assess service delivery pursuant to Standing Orders No. 193(5) (e). | Healthcare facilities | Healthcare facilities visited (2 Referral Hospitals, 7 County Hospitals, 7 Sub County Hospitals, 7 Health facilities and dispensaries) | 23 facilities visited               |                        |    |    |    | <b>NILL</b>             |
| 2. | Develop a report on the state of healthcare facilities in the county pursuant to Standing Orders No. 193(5) (a).                       | Nairobi               | Reports tabled in the House.   | 4 reports (1 per quarter)           |                        |    |    |    | <b>3, 465, 000</b>      |
| 3. | Consideration of annual reports and financial statements of the referral hospitals.  | Assembly precincts    | Reports tabled in the House.   | 2 reports                           |                        |    |    |    | <b>NILL</b>             |
| 4. | Conduct a review of existing health policies pursuant to   | Assembly precincts    | Tabled reports on Policies reviewed  | At least 4 policies (1 per quarter) |                        |    |    |    | <b>NILL</b>             |

|    |  |  |  |  |  |  |  |  |                    |
|----|--|--|--|--|--|--|--|--|--------------------|
|    | Standing Orders No. 193(5) (c).  |  |  |  |  |  |  |  |                    |
| 5. | Stakeholder engagements  | Assembly precincts                     | Tabled report on the engagements conducted                             | 2 stakeholder engagements  |  |  |  |  | <b>NILL</b>        |
| 6. | Facilitate capacity building for the Committee through benchmarking exercise                               | Nakuru                                 | Tabled report before the House   | 2 training sessions and or seminars for Committee members on healthcare governance and oversight |  |  |  |  | <b>1, 144, 000</b> |
| 7. | Facilitate the Committee for a study tour to cancer centers in Nairobi City                                | Texas, HCGCCK and Nairobi Radiotherapy | Tabled report before the House   | 1  |  |  |  |  | <b>935, 000</b>    |
| 8. | Review and provide feedback on the annual health budget  | Assembly precincts                     | Tabled report before the House   | 1  |  |  |  |  | <b>NILL</b>        |
| 9. | Consideration of legislative proposals (Bills and/or policies) pursuant to Standing Orders No. 193(5) (g). | Nairobi                                | Tabled report before the House on the legislative proposals considered | 4 (1 per quarter)  |  |  |  |  | <b>1, 155, 000</b> |

|                        |   |                                    |  |  |  |  |  |  |                    |
|------------------------|---|------------------------------------|--|--|--|--|--|--|--------------------|
| 10.                    | Analyze and provide recommendations on emerging health issues                                   | Assembly precinct                  | Tabled report before the House             | Analyze and provide recommendations on at least 2 emerging health issues |  |  |  |  | <b>NILL</b>        |
| 11.                    | Prepare half-yearly reports highlighting the Committee's achievements and recommendations.      | Nakuru                             | Reports submitted to the Liaison Committee | 2  |  |  |  |  | <b>2, 288, 000</b> |
| 12.                    | Organize public hearings on health-related issues.  | Assembly precinct or radio station | Public hearing conducted                   | 2  |  |  |  |  | <b>NILL</b>        |
| 13.                    | Evaluate impact of health programs on the community pursuant to Standing Orders No. 193(5) (b). | Assembly precinct                  | Healthcare programs evaluated              | At least 3 programs  |  |  |  |  | <b>NILL</b>        |
| <b>TOTAL ESTIMATES</b> |   |                                    |  |  |  |  |  |  | <b>8, 987, 000</b> |



**COUNTY GOVERNMENT OF KISUMU**  
**COUNTY ASSEMBLY OF KISUMU**  
**P.O BOX 86-40100, KISUMU**

---

**HOUSE BUSINESS COMMITTEE**  
**ANNUAL WORK PLAN FY2023/2024**

**OBJECTIVE**

To effectively plan, schedule, and oversee the business and programs of the County Assembly. The work plan aims to achieve the following;

**Estimated annual budget**

The Committee's estimated budget for the financial year stands at **Kshs. 5 400 000** as detailed herein;

The above estimate has been calculated;

- a) Using the highest rate of **Kshs. 15000** for DSA per person for 5 days
- b) On a total of 15 persons (9 Hon Members and 6 Secretariat)
- c) On the highest rate of transport at **Kshs. 20 000.**
- d) The Committee members and secretariat are responsible for execution of this workplan

*Liaison Committee report on the apportionment of annual operating budgets among Committees FY 2023/2024*

| #                      | Activity  | Venue                    | Performance Indicators                  | Target | Time Frame FY2022/2023 |    |    |    | Cost Implication |
|------------------------|---|--------------------------|---|--------|------------------------|----|----|----|------------------|
|                        |   |                          |   |        | Q1                     | Q2 | Q3 | Q4 |                  |
| 1.                     | Annual Committee workplan for the FY 2023/24  | <b>Assembly precinct</b> | Workplan submitted to Liaison Committee | 1      |                        |    |    |    | <b>N/A</b>       |
| 2.                     | Monitor and oversee the implementation of the County Assembly business and programs                                 | <b>Assembly precinct</b> | No. of reports monitored.               | 4      |                        |    |    |    | <b>N/A</b>       |
| 3.                     | Develop half-yearly progress report detailing the Committee's activities including achievements and recommendations | <b>Nairobi</b>           | Approved report                         | 2      |                        |    |    |    | <b>2 850 000</b> |
| 4.                     | Consider matters arising in connection with businesses of the County Assembly.                                      | <b>Assembly precinct</b> | Actions taken on matters arising        |        |                        |    |    |    | <b>N/A</b>       |
| 5.                     | Benchmarking exercise with sister Committee of the Senate   | <b>Senate</b>            | Approved report                         | 1      |                        |    |    |    | <b>1 275 000</b> |
| 6.                     | Study tour to Mombasa County Assembly to share and learn on the best practices                                      | <b>Mombasa</b>           | Approved report                         | 1      |                        |    |    |    | <b>1 275 000</b> |
| <b>TOTAL ESTIMATES</b> |   |                          |   |        |                        |    |    |    | <b>5 400 000</b> |

**COUNTY ASSEMBLY OF KISUMU**



**THIRD ASSEMBLY**

**2<sup>ND</sup> SESSION**

**AGRICULTURE, LIVESTOCK DEVELOPMENT AND FISHERIES COMMITTEE**

**WORKPLAN FOR THE FINANCIAL YEAR JULY, 2023 TO JUNE, 2024**

**ACTIVITIES/PROGRAMMES TO BE UNDERTAKEN BY THE STANDING COMMITTEE ON AGRICULTURE, LIVESTOCK DEVELOPMENT AND FISHERIES DURING THE FINANCIAL YEAR 2023/2024.**

**NOTE: PROPOSED ANNUAL COMMITTEE OPERATIONS BUDGET TOTALS TO: KSHS 8,993,700**

| <b>QUARTER</b>         | <b>OBJECTIVES</b>                                  | <b>ACTIVITIES</b>   | <b>OUTCOMES</b>                                  | <b>TIMELINES</b>             | <b>VENUE</b>              | <b>RESPONSIBLE PERSONS</b>  | <b>COST TABULATION</b> | <b>COST IMPLICATION</b> |
|------------------------|--|---|--|------------------------------|---------------------------|---|------------------------|-------------------------|
| JULY – SEPTEMBER, 2023 | <b>County Annual Development Plan FY 2024/2025</b> | - Interrogation, review and analysis of the CADP FY 2024/2025<br>- Line Department to appear before the | -Report on the CADP to be prepared and Submitted | 30 <sup>th</sup> , September | County Assembly Precincts | - Chairperson<br>- Members of the Committee<br>- CECM. Agriculture, | <b>N/A</b>             | <b>NILL</b>             |

*Liaison Committee report on the apportionment of annual operating budgets among Committees FY 2023/2024*

|  |   |   |  |                              |                           |  |            |  |
|--|---|---|--|------------------------------|---------------------------|--|------------|--|
|  |   | Committee defend the projects -Forwarding Committee Finding and Recommendations to the Budget and Appropriations Committee for consideration FY 2024/2025 | d to the CBAC consideration  |                              |                           | Livestock and Fisheries - Secretariat                        |            |  |
|  | <b>Annual Implementation Reports</b>          | Review, analysis and interrogation of the annual implementation report  | Committee Report on its consideration of the Quarterly implementation Report | 30 <sup>th</sup> , September | County Assembly Precincts | - Chairperson<br>- Members of the Committee<br>- Secretariat | <b>N/A</b> | <b>NILL</b>  |
|  | <b>Joint Meeting with the Line Department</b> | -Conducting Joint Meeting with Line Department to give highlights and justification on the status of development Projects                                 | Committee to get acquainted with status of Development projects              | Quarterly                    | To be determined          | - Chairperson<br>Members of the Committee<br>- Secretariat   |            | To be determined by the Department and the Committee |
|  | <b>Joint Meeting with the</b>                 | -Conducting Joint Meeting with Line Department to give  | Committee to get acquainted  | Quarterly                    | To be determined          | - Chairperson  |            | To be determined by the                              |

*Liaison Committee report on the apportionment of annual operating budgets among Committees FY 2023/2024*

|                       | <b>Line Department</b>                                    | highlights and justification on the status of development Projects                             | d with status of Development projects                               |                         |                        | Members of the Committee - Secretariat   |  | Department and the Committee |
|-----------------------|---|--|---|-------------------------|------------------------|--|--|------------------------------|
| JANUARY – MARCH, 2024 | <b>Study Tour by the Committee</b>                        | - Benchmarking with Counterpart Committee.<br>1. Nakuru County Assembly                        | Committee Benchmarking report to be tabled in the House             | January                 | Nakuru County Assembly | - Chairperson<br>- Members of the Committee<br>- Secretariat   | <b>-(15 Members * 14,000 per diem) + 14,500 transport -(5 Secretariat *11,200 per diem) +14,500)</b><br>-<br><b>Calculated with 5 days</b> | 1,620,000                    |
|                       | <b>Half Year Consultative Meeting with the Department</b> | - Deliberation on the quarterly implementation reports and review of challenges and Milestones | A report on the Joint Consultative Meeting to be table in the House | 3 <sup>rd</sup> Quarter | Nakuru County          | - Chairperson<br>-Members of the Committee<br>-CEC Agriculture, Livestock and Fisheries Committee<br>- Secretariat | <b>-(15 Members * 14,000 per diem) + 14,500 transport -(5 Secretariat *11,200 per diem) +14,500)</b>                                       | 1,620,000                    |

|  |  |  |  |  |                           |   |   |                  |
|--|--|--|--|--|---------------------------|---|---|------------------|
|  |  |  |  |  |                           |   | -<br><b>Calculated with 5 days</b>  |                  |
|  | <b>County Budget Estimates FY 2024/2025</b>              | - Department to Appear before the Committee to defend their budget.<br>- Overview and Fiscal Priorities of the Department/Government.<br>- Addressing Emerging Issues.<br>-Forwarding Committee Finding and Recommendations to the Budget and Appropriations Committee for consideration to the Estimates FY 2024/2025 | Committee to Prepare a report with recommendations and forward to CBAC for consideration | 4 <sup>th</sup> Quarter                        | County Assembly Precincts | - Chairperson<br>Members of the Committee<br>-CEC Agriculture, Livestock and Fisheries Committee<br>- Secretariat | N/A   | To be determined |
|  | <b>End Year Consultative Meeting with the Department</b> | - Deliberation on the quarterly implementation reports and review of challenges and Milestones   | A report on the Joint Consultative Meeting to be table in the House                      | 6 <sup>th</sup> to 11 <sup>th</sup> June, 2024 | Nairobi County            | - Chairperson<br>-Members of the Committee<br>-CEC Agriculture,   | <b>-(15 Members * 14,000 per diem) + 14,500 transport -(5 Secretariat</b> | 1,620,000        |

|  |                   |  |  |  |  |  |  |                  |  |
|--|-------------------|--|--|--|--|--|--|------------------|--|
|  |                   |  |  |  |  | Livestock<br>and Fisheries<br>Committee<br>- Secretariat | *11,200<br>per diem)<br>+14,500)<br>-<br>Calculated<br>with 5 days |                  |  |
|  | <b>TOTAL COST</b> |  |  |  |  |  |  | <b>5,697,900</b> |  |

**KISUMU COUNTY ASSEMBLY**



**3<sup>RD</sup> ASSEMBLY – 1<sup>ST</sup> SESSION**

**COMMITTEE ON APPOINTMENTS**

**WORKPLAN FY 2023/2024**

**TOTAL PROPOSED BUDGET: Kshs. 2,137,000.00**

| S/NO. | ACTIVITY  | OUTPUT  | INDICATOR                  | Time Frame |    |    |    | RESPONSIBLE PERSONS               | MODALITIES  | BUDGET (KSHS) |
|-------|---|---|----------------------------|------------|----|----|----|-----------------------------------|---|---------------|
|       |   |   |                            | Q1         | Q2 | Q3 | Q4 |                                   |   |               |
|       | Committee Induction   | Report on the Committee Induction at the Senate | Report tabled in the House |            |    |    |    | Committee Members and Secretariat | Committee Induction Exercise at the Senate and the CPST | 937,000       |
|       | Vetting of Nominee(s) committed to the County Assembly for purposes of Approval | Report  | Report tabled in the House |            |    |    |    | Committee Members and Secretariat | Committee Retreat at Nakuru                             | 1,200,000     |

|  |                                   |        |                            |  |  |  |  |                                   |     |     |
|--|-----------------------------------|--------|----------------------------|--|--|--|--|-----------------------------------|-----|-----|
|  | Sessional Report of the Committee | Report | Report tabled in the House |  |  |  |  | Committee Members and Secretariat | N/A | N/A |
|--|-----------------------------------|--------|----------------------------|--|--|--|--|-----------------------------------|-----|-----|

**COUNTY ASSEMBLY OF KISUMU**



**THIRD ASSEMBLY - 2<sup>ND</sup> SESSION  
COUNTY BUDGET AND APPROPRIATIONS COMMITTEE  
COMMITTEE ANNUAL WORK PLAN  
JULY, 2023 - JUNE, 2024**

| OBJECTIVE   | Activities  | Performance Indicator s/ Outcome             | Target | Time Frame<br>FY 2023/2024 (July. 2023 –June 2024) |                    |                    |                       | Resp.   | Cost Implication * (Kshs.) |
|---|---|--|--------|--|--------------------|--------------------|-----------------------|---|----------------------------|
|   |   |  |        | Q1(Jul /Aug/ Sept)                                 | Q2 (Oct/ Nov/ Dec) | Q3 (Jan/F eb/ Mar) | Q4 (April/M ay/June ) |   |                            |
| Post-analysis of Budget Estimates for fiscal year 2022/2023 | -Examination of the approved Budget FY 2023/2024<br>-Review of the actual Budgetary Performance for FY 2022/2023<br>-Report Writing on the Post | Committee Report on the Post Budget Analysis | 1      |  |                    |                    |                       | Chairperson<br>Committee Members &<br>Secretariat | 2,500,000                  |

*Liaison Committee report on the apportionment of annual operating budgets among Committees FY 2023/2024*

|   |  |                                     |   |  |  |  |  |  |           |
|---|--|-------------------------------------|---|--|--|--|--|--|-----------|
|   | Budget Review and Analysis   |                                     |   |  |  |  |  |  |           |
| <b>Consideration of the OCOB Kisumu County annual implementation Report FY 2022/2-023</b> | -Review, Analysis and Examination of the report<br>-Report Writing on the annual report  | Committee Report on the OCOB Report | 1 |  |  |  |  | Chairperson<br>Committee<br>Members &<br>Secretariat                           |           |
| Approval of the Kisumu County Annual Development Plan for FY 2024/2025                    | -Deliberate, Interrogate/Scrutiny of the County Annual Development Plan for FY 2024/2025.<br>-Public Participation on CADP FY 2024/2025<br>-Report writing on CADP FY 2024/2025 on public views/proposals. | Committee Report on CADP 2024/2025  | 1 |  |  |  |  | Chairperson<br>Committee<br>Members &<br>Secretariat<br>Sectoral<br>Committees | 2,500,000 |

|  |   |  |   |  |  |  |  |   |           |
|--|---|--|---|--|--|--|--|---|-----------|
| <b>Approval of the Kisumu County Finance Bill, 2023</b>                              | -Deliberate, Interrogate/Scrutiny of the Kisumu County Finance Bill, 2023<br>-Public Participation on the Kisumu County Finance Bill, 2023<br>-Report Writing on the Kisumu County Finance Bill, 2023 | Committee Report on the Kisumu County Finance Bill, 2023 | 1 |  |  |  |  | Chairperson<br>Committee Members &<br>Secretariat | 2,500,000 |
| <b>Consideration of the OCOB Kisumu County Q1 implementation Report FY 2023/2024</b> | -Review, Analysis and Examination of the report<br>-Report Writing on the Q1 report   | Committee Report on the OCOB Report                      | 1 |  |  |  |  | Chairperson<br>Committee Members &<br>Secretariat | 2,500,000 |

|   |   |                                     |   |  |  |  |  |  |           |
|---|---|-------------------------------------|---|--|--|--|--|--|-----------|
| <b>Approval of the Kisumu Budget Review and Outlook Paper FY 2022/2023</b>            | -Review, Analysis and Examination of the CBROP<br>-Public Participation on CBROP FY 2022/2023<br>-Report Writing on CBROP FY 2022/2023. | Committee Report on CBROP           | 1 |  |  |  |  | Chairperson<br>Committee Members & Secretariat | 2,500,000 |
| <b>Half Year Committee Progress Report</b>  | Review of the Committee work plan/performance (Preparation of <b>Bi-Annual reports to Liaison Committee</b> )                           | Committee Progress report           | 1 |  |  |  |  | Chairperson<br>Committee Members & Secretariat | 0         |
| <b>Consideration of the OCOB Kisumu County Q2 implementation Report FY 2023/2-024</b> | -Review, Analysis and Examination of the report<br>-Report Writing on the Q2 report   | Committee Report on the OCOB Report | 1 |  |  |  |  | Chairperson<br>Committee Members & Secretariat | 2,500,000 |

|  |  |                                      |   |  |  |  |  |  |           |
|--|--|--------------------------------------|---|--|--|--|--|--|-----------|
| <b>Approval of the Kisumu County Fiscal Strategy Paper FY 2024/2025</b>          | - Interrogation /Scrutiny/De liberation of the County Fiscal Strategy Paper FY 2024/2025<br>-Public Participation on CFSP FY 2024/2025.<br>-Report writing on CFSP | Committe e Report on the CFSP        | 1 |  |  |  |  | Chairperson<br>Committee<br>Members &<br>Secretariat | 2,500,000 |
| <b>Approval of the Kisumu County Debt Management Strategy Paper FY 2024/2025</b> | -Scrutiny and Examination of the CDMSP<br>-PP on the CDMSP<br>-Report writing on the CDMSP   | Committe e Report on the CDMSP       | 1 |  |  |  |  |  | 2,500,000 |
| <b>Consideration of the OCOB Kisumu County Q3 implementation Report FY</b>       | -Review, Analysis and Examination of the report<br>-Report Writing on the Q3 report  | Committe e Report on the OCOB Report | 1 |  |  |  |  | Chairperson<br>Committee<br>Members &<br>Secretariat | 2,500,000 |

*Liaison Committee report on the apportionment of annual operating budgets among Committees FY 2023/2024*

|   |   |                 |   |  |  |  |  |  |           |
|---|---|-----------------|---|--|--|--|--|--|-----------|
| <b>2023/2-024</b>   |   |                 |   |  |  |  |  |  |           |
| <b>Training/Capacity Building of Members on the PEMF</b>                | Training Members on the Public Expenditure Management Framework(P lanning, Budgeting, Execution and Auditing)   | Training Report | 1 |  |  |  |  | Chairperson Committee Members& Secretariat | 2,500,000 |
| <b>Processing /Approval of the County Budget Estimates FY 2024/2025</b> | - Interrogation /Scrutiny/De liberation of Budget Estimates FY 2024/2025. Public Participation of the Budget Estimates FY 2024/2025. -Review of the Sectoral/Sta nding Committee Budget Reports. -Deliberation of the |                 |   |  |  |  |  |  | 2,500,000 |

|                           |  |  |  |  |  |  |  |                   |
|---------------------------|--|--|--|--|--|--|--|-------------------|
| Appropriation Bill, 2024. |  |  |  |  |  |  |  |                   |
| <b>GRAND TOTAL</b>        |  |  |  |  |  |  |  | <b>27,500,000</b> |

**COUNTY GOVERNMENT OF KISUMU**  
COUNTY ASSEMBLY OF KISUMU  
P.O BOX 86-40100 KISUMU

**THIRD ASSEMBLY – SECOND SESSION**  
**COMMITTEE ON SPORTS, CULTURE, GENDER AND YOUTH AFFAIRS**

**COMMITTEE ANNUAL WORK PLAN**  
**JULY -2023      -JUNE 2024**

| Activities  | Objectives/Venue   | Performance Indicators/Outcome | Target      | Time Frame<br>FY 2023/2024 (July. 2023 – June 2024) |                  |                    |                       | Responsible Person              | Cost Implication |
|---|--|--------------------------------|-------------|---|------------------|--------------------|-----------------------|---------------------------------|------------------|
|   |  |                                |             | Q1(Jul /Aug/ Sept)                                  | Q2 (Oct/Nov/Dec) | Q3 (Jan/Feb/March) | Q4 (April /May /June) |                                 |                  |
| <b>Legislative Roles</b><br>- Bills/Regulations<br>- Reports<br>- Motions<br>- Papers | -Inquire into Reports tabled in the House and referred to it.<br><br>-Motions moved in the House and referred to the Committee |                                | Continuou s |   |                  |                    |                       | Committee Members & Secretariat | NIL              |

|   |   |                                  |                        |  |  |  |  |  |                  |
|---|---|----------------------------------|------------------------|--|--|--|--|--|------------------|
| <p><b>- Statements</b><br/><b>- Petitions</b></p>                 | <p>-Statements sought and referred to the Committee for inquiry/investigation</p> <p>- Petitions raised by Hon. Members or the Public.</p> <p><b>1.Assembly precincts</b></p> |                                  |                        |  |  |  |  |  |                  |
| <p><b>Review of the performance of Committee FY 2022/2023</b></p> | <p>-Asses the achievements, challenges and areas of improvement.</p> <p>-Check on the pending committee work.</p> <p><b>1.Assembly precincts</b></p>                          |                                  | <p>Continuou<br/>s</p> |  |  |  |  | <p>Committee Members and Secretariat</p> | <p>NIL</p>       |
| <p><b>Report Writing Retreat</b></p>                              | <p>Write Committee</p>  | <p>Commi<br/>ttee<br/>report</p> | <p>Regularly</p>       |  |  |  |  | <p>Committee Members</p>                 | <p>2,000,000</p> |

|   |   |                                |             |  |  |  |                                   |     |
|---|---|--------------------------------|-------------|--|--|--|-----------------------------------|-----|
|   | Pending reports   | on Gender bill                 |             |  |  |  | and Secretariat                   |     |
| <b>Legislative Roles-</b><br><br><b>Bills/Regulations</b><br><br><b>- Motions</b><br><br><b>- Papers</b><br><br><b>- Statements</b><br><br><b>- Petitions</b> | -Look into Reports tabled in the House for debate and enactment to improve legal and policy frameworks.<br><br>-Motions moved and referred to the Committee for further actions.<br><br>-Statements Sought and committees to the Committee for inquiry and Report back to the House<br><br>- Petitions raised by Hon. | Committee reports and findings | Continuou s |  |  |  | Committee Members and Secretariat | NIL |

|   |   |                                |           |  |  |  |  |  |           |
|---|---|--------------------------------|-----------|--|--|--|--|--|-----------|
|   | Members or the Public.<br><br>- Liaise with relevant Dept. for Responses.<br><br><b>1.Assembly precincts</b>  |                                |           |  |  |  |  |  |           |
| <b>Conduct site visits to cultural and heritage sites</b>   | Familiarize members on the cultural and heritage sites within the county  | Committee reports and findings | Regularly |  |  |  |  |  | 1,500,000 |
| <b>Legislative Roles- Bills/Regulations</b><br><br><b>- Motions</b><br><b>- Papers</b><br><b>- Statements</b><br><b>- Petitions</b> | - Inquire into Reports tabled in the House and referred to it.<br><br>-Motions moved in the House and referred to the Committee<br><br>-Statements sought and referred to the Committee for | Committee reports and findings |           |  |  |  |  |  | NIL       |

|   |  |  |              |  |  |  |                                   |           |
|---|--|--|--------------|--|--|--|-----------------------------------|-----------|
| <b>Study Tour by the House Committee</b>  | inquiry/investigation<br>- Petitions raised by Hon. Members or the Public.<br><br><b>1.Assembly precincts</b>              |  |              |  |  |  |                                   |           |
|   | Benchmarking with Counterpart Committee  | Increase capacity of members and disseminate best practice | Regularly    |  |  |  | Committee Members and Secretariat | 1,500,000 |
| <b>Legislative Roles:</b><br>- <b>Bills/Regulations</b><br>- <b>Motions</b><br>- <b>Papers</b><br>- <b>Statements</b> | - Look into Reports tabled in the House for enactment.<br>-Motions moved and referred to the Committee for further action. | Committee reports on the findings                          | Continuously |  |  |  | Committee Members and Secretariat | NIL       |

*Liaison Committee report on the apportionment of annual operating budgets among Committees FY 2023/2024*

|  |   |  |                 |  |  |  |  |  |                         |
|--|---|--|-----------------|--|--|--|--|--|-------------------------|
| <p><b>- Petitions</b></p>                                | <p>-Statements Sought and committees to the Committee for inquiry and Report back to the House with appropriate recommendations</p> <p>- Petitions raised by Hon. Members or the Public for action.</p> <p>-Liaison with Dept. for Responses.</p> <p><b>1. Assembly precincts</b></p> |  |                 |  |  |  |  |  |                         |
| <p><b>Drafting of Work Plan For The FY 2024/2025</b></p> | <p>Drafting of committee work plan for the FY 2024/2025</p> <p><b>1.Assembly precincts</b></p>  |  | <p>Annually</p> |  |  |  |  | <p>Committee Members and Secretariat</p> | <p>NIL</p>              |
| <p><b>TOTAL BUDGET</b></p>                               |   |  |                 |  |  |  |  |  | <p><b>5,000,000</b></p> |

*Liaison Committee report on the apportionment of annual operating budgets among Committees FY 2023/2024*

**KISUMU COUNTY ASSEMBLY**



**3<sup>RD</sup> ASSEMBLY – 2<sup>ND</sup> SESSION**

**COMMITTEE ON ECDE, ADULT EDUCATION AND VOCATIONAL EDUCATION TRAINING**

**THE WORKPLAN FY 2023/2024**

| S/<br>No. | Activity   | Output  | Indicator  | Time Frame                          |                  |                       |                     | Responsible Persons               | Budget cost     | Purpose of Spending                     |
|-----------|--|---|--|-------------------------------------|------------------|-----------------------|---------------------|-----------------------------------|-----------------|---|
|           |  |   |  | FY 2022/2023 (Oct. 2022 –June 2023) |                  |                       |                     |                                   |                 |   |
| 1         | 1. Consideration of the Kisumu County ECDE Bill, 2023  | Facilitation of Public Participation on the Bill                                  | Kisumu County ECDE Bill, 2023 assented into law                  | Q1(Jul /Aug/ Sept)                  | Q2 (Oct/Nov/Dec) | Q3 (Jan/February/Mar) | Q4 (April/May/June) | Committee Members and Secretariat | Kshs. 1,900,000 | Report Writing Retreat (Nakuru/Nairobi) |
|           | 2. Scrutiny of the Kisumu County Education Fund Financial Statement for the year ended 30 <sup>th</sup> June, 2023 | Report on the Kisumu County Education Fund Financial Statement for the year ended | Report and recommendations forwarded to the Executive for action |                                     |                  |                       |                     | Committee Members and secretariat | N/A             | N/A                                     |

*Liaison Committee report on the apportionment of annual operating budgets among Committees FY 2023/2024*

|   |  |   |   |  |  |  |  |                                   |                 |                |
|---|--|---|---|--|--|--|--|-----------------------------------|-----------------|----------------|
|   |  | 30 <sup>th</sup><br>June,<br>2022   |   |  |  |  |  |                                   |                 |                |
| 2 | 3. Evaluation of the Kisumu County Bursary Fund for FY 2023/2024                                 | Report on the Evaluation of the Kisumu County Bursary Fund                    | Report forwarded to the Executive and relevant authorities for further action |  |  |  |  | Committee Members and Secretariat | Complete        | None           |
|   | 4. Investigation into the Status of ECD Education in Kisumu County                               | Report on the investigation into the Status of ECD Education in Kisumu County | Report tabled in the House  |  |  |  |  | Committee Members and Secretariat | Not initiated   | None           |
|   | 5. Investigation into the Status of Technical and Vocational Education Training in Kisumu County | Report and analysis of evidence   | Report tabled in the House  |  |  |  |  | Committee Members and Secretariat | Not initiated   | None           |
|   | 6. Consideration of the Status   | Report on Childcare Services  | Report tabled in the House  |  |  |  |  | Committee Members                 | Kshs. 1,300,000 | Report Writing |

|   |  |   |                            |  |  |  |  |                                   |                 |   |
|---|--|---|----------------------------|--|--|--|--|-----------------------------------|-----------------|---|
|   | of Childcare Services in Kisumu County                                   | in Kisumu County  |                            |  |  |  |  | and Secretariat                   |                 | Retreat Eldoret                         |
| 3 | 7. Investigation into gender inclusive education system in Kisumu County | Report on Gender and Education in Kisumu County               | Report tabled in the House |  |  |  |  | Committee Members and Secretariat | Kshs. 1,300,000 | Report Writing Retreat (Eldoret/Vihiga) |
|   | 8. Investigation into PWDs absorption rates in TVETs within the County   | Report on PWDs absorption rates in TVETs within Kisumu County | Report tabled in the House |  |  |  |  | Committee Members and Secretariat | N/A             | N/A                                     |
|   | 9. Sessional Report of the Committee                                     | Report  | Report tabled in the House |  |  |  |  | Committee Members and Secretariat | N/A             | N/A                                     |

**COUNTY ASSEMBLY OF KISUMU**



**THIRD ASSEMBLY - 2<sup>ND</sup> SESSION  
COMMITTEE ON FINANCE AND ICT**

**COMMITTEE ANNUAL WORK PLAN  
JULY, 2023 - JUNE, 2024**

| OBJECTIVE   | Activities  | Performance Indicators/ Outcome                        | Target | Time Frame<br>FY 2023/2024 (JULY, 2023 –JUNE, 2024) |                  |                  |                     | Resp.                             | Cost Implication* |
|---|---|--|--------|---|------------------|------------------|---------------------|-----------------------------------|-------------------|
|   |   |  |        | Q1(Jul/Aug/Sept)                                    | Q2 (Oct/Nov/Dec) | Q3 (Jan/Feb/Mar) | Q4 (April/May/June) |                                   |                   |
| <b>Benchmarking</b>   | -Experience sharing, knowledge transfer and borrowing best practices                            | Report on Benchmarking                                 | 1      |   |                  |                  |                     | Committee Members & Secretariat   | 1,070,000         |
| <b>County Executive Annual Report and Financial Statements for the period</b> | Analysis, Scrutiny and interrogation of County Executive Annual Report and Financial Statements | Committee Report on the County Executive Annual Report | 1      |   |                  |                  |                     | Committee Members and Secretariat | 1,070,000         |

*Liaison Committee report on the apportionment of annual operating budgets among Committees FY 2023/2024*

|  |  |  |   |  |  |  |  |   |           |
|--|--|--|---|--|--|--|--|---|-----------|
| <b>ended 30<sup>th</sup> June, 2023</b>  | for the period ended <b>30<sup>th</sup> June, 2023</b>   |  |   |  |  |  |  |   |           |
| <b>County Revenue Fund Annual Report and Financial Statement for the Period ended 30<sup>th</sup> June, 2023</b> | Interrogation, analysis and scrutiny of Annual report and report writing   | Committee report on its consideration of the Annual report and Financial Statements    | 1 |  |  |  |  | Committee Members and Secretariat   | 1,070,000 |
| <b>County Assembly Annual Report and Financial Statement for the Period ended 30<sup>th</sup> June, 2023</b>     | Interrogation, analysis and scrutiny of annual report and Financial statements   | Committee report on its consideration of the quarterly report and Financial Statements | 1 |  |  |  |  | Committee Members and Secretariat   | 1,070,000 |
| <b>County Annual Development Plan FY 2023/2024</b>   | - Interrogation, review and analysis of the CADP FY 2024/2025<br>- Line Department to appear before the Committee defend the projects<br>-Forwarding Committee Finding and Recommendations to the Budget and | -Report on the CADP to be prepared and Submitted to the CBAC consideration             | 1 |  |  |  |  | Committee Members and Secretariat<br>CECM.<br>Finance and Economic Planning<br>CECM.<br>Trade, Energy | Nil       |

*Liaison Committee report on the apportionment of annual operating budgets among Committees FY 2023/2024*

|  |  |  |   |  |  |  |  |                                   |           |
|--|--|--|---|--|--|--|--|-----------------------------------|-----------|
|  | Appropriations Committee for consideration FY 2022/2023  |  |   |  |  |  |  | and Industry                      |           |
|  |  |  |   |  |  |  |  |                                   |           |
| <b>County Executive Quarterly report and Financial Statements for the period ended 30<sup>th</sup> September, 2023</b>   | Analysis, Scrutiny and interrogation of quarterly financial reports for the period ended, 30 <sup>th</sup> September, 2023 | Committee report on its consideration of the quarterly report and Financial Statements | 1 |  |  |  |  | Committee Members and Secretariat | 1,070,000 |
| <b>County Revenue Fund Quarterly Report and Financial Statement for the Period ended 30<sup>th</sup> September, 2023</b> | Interrogation, analysis and scrutiny of quarterly report and report writing  | Committee report on its consideration of the quarterly report and Financial Statements | 1 |  |  |  |  | Committee Members and Secretariat | 1,070,000 |
| <b>County Assembly Quarterly Report and Financial</b>  | Interrogation, analysis and scrutiny of quarterly report and Financial statements  | Committee report on its consideration of the quarterly                                 | 1 |  |  |  |  | Committee Members and Secretariat | 1,070,000 |

*Liaison Committee report on the apportionment of annual operating budgets among Committees FY 2023/2024*

|  |   |  |   |  |  |  |  |                                   |            |
|--|---|--|---|--|--|--|--|-----------------------------------|------------|
| <b>Statement for the Period ended 30<sup>th</sup> September, 2023</b>  |   | report and Financial Statements  |   |  |  |  |  |                                   |            |
|  |   |  |   |  |  |  |  |                                   |            |
| <b>Benchmarking</b>  | - Learning and Experience Sharing and knowledge transfer  | Committee Benchmarking report to be prepared and tabled in the House                   | 1 |  |  |  |  | Committee Members & Secretariat   |            |
| <b>County Executive Quarterly report on Financial Statements for the period ended 31<sup>th</sup> December, 2023</b> | Analysis, Scrutiny and interrogation of quarterly financial reports for the period ended, <b>31<sup>th</sup> December, 2023</b> | Committee report on its consideration of the quarterly report and Financial Statements | 1 |  |  |  |  | Committee Members and Secretariat | 1,730,000* |
| <b>County Revenue Fund Quarterly Report and Financial Statement for the Period</b>                                   | Interrogation, analysis and scrutiny of quarterly report and report writing   | Committee report on its consideration of the quarterly report and                      | 1 |  |  |  |  | Committee Members and Secretariat | 1,070,000  |

*Liaison Committee report on the apportionment of annual operating budgets among Committees FY 2023/2024*

|   |  |   |   |  |  |  |  |   |               |
|---|--|---|---|--|--|--|--|---|---------------|
| <b>ended 31<sup>th</sup><br/>December,<br/>2023</b>   |  | Financial<br>Statements   |   |  |  |  |  |   |               |
| <b>County<br/>Assembly<br/>Quarterly<br/>Report and<br/>Financial<br/>Statement for<br/>the Period<br/>ended 31<sup>th</sup><br/>December,<br/>2023</b> | Interrogation,<br>analysis and scrutiny<br>of quarterly report<br>and Financial<br>statements                                    | Committee<br>report on<br>its<br>considerati<br>on of the<br>quarterly<br>report and<br>Financial<br>Statements | 1 |  |  |  |  | Committe<br>e<br>Members<br>and<br>Secretari<br>at  | 1,070,00<br>0 |
| <b>County Fiscal<br/>Strategy Paper<br/>FY 2024/2025</b>  | Analyze and<br>scrutinize and<br>consider the<br>Departmental ceilings<br>of the line<br>Departments in the<br>CFSP FY 2024/2025 | -Committee<br>Recommen<br>dations<br>Submitted<br>to the CBAC<br>considerati<br>on                              |   |  |  |  |  | Committe<br>e<br>Members<br>and<br>Secretari<br>at<br>CECM.<br>Finance<br>and<br>Economic<br>Planning<br>CECM.<br>Trade,<br>Energy<br>and<br>Industry | Nil           |
|   |  |   |   |  |  |  |  |   |               |
| <b>County<br/>Executive</b>   | Analysis, Scrutiny<br>and interrogation of   | Committee<br>report on  | 1 |  |  |  |  | Committe<br>e   | 1,070,00<br>0 |

*Liaison Committee report on the apportionment of annual operating budgets among Committees FY 2023/2024*

|  |  |  |   |  |  |  |  |                                   |           |
|--|--|--|---|--|--|--|--|-----------------------------------|-----------|
| <b>Quarterly report and Financial Statements for the period ended 31<sup>st</sup> March, 2024</b>                    | quarterly financial reports for the period ended, <b>31<sup>st</sup> March, 2024</b> | its consideration of the quarterly report and Financial Statements                     |   |  |  |  |  | Members and Secretariat           |           |
| <b>County Revenue Fund Quarterly Report and Financial Statement for the Period ended 31<sup>st</sup> March, 2024</b> | Interrogation, analysis and scrutiny of quarterly report and report writing          | Committee report on its consideration of the quarterly report and Financial Statements | 1 |  |  |  |  | Committee Members and Secretariat | 1,070,000 |
| <b>County Assembly Quarterly Report and Financial Statement for the Period ended 31<sup>st</sup> March, 2024</b>     | Interrogation, analysis and scrutiny of quarterly report and Financial statements    | Committee report on its consideration of the quarterly report and Financial Statements | 1 |  |  |  |  | Committee Members and Secretariat | 1,070,000 |
| <b>County Budget Estimates FY 2024/2025</b>  | - Department to Appear before the Committee to defend their budget.                  | Committee Report and Recommendations to the Budget                                     | 1 |  |  |  |  | Committee Members and Secretariat | Nil       |

|   |   |  |  |  |  |  |  |  |                   |
|---|---|--|--|--|--|--|--|--|-------------------|
| <b>(In line with Standing Order No. 222).</b> | - Overview and Fiscal Priorities of the Department/Government.<br>- Addressing Emerging Issues. | and Appropriations Committee for consideration |  |  |  |  |  | CECM. Finance and Economic Planning CECM. Trade, Energy and Industry |                   |
| <b>TOTAL COMMITTEE BUDGET FOR FY2022/2023</b> |   |  |  |  |  |  |  |  | <b>14,570,000</b> |

**COUNTY ASSEMBLY OF KISUMU**



**THIRD ASSEMBLY - SECOND SESSION  
IMPLEMENTATION COMMITTEE**

**COMMITTEE ANNUAL WORK PLAN  
JULY 2023 - JUNE 2024**

| OBJECTIVE  | ACTIVITIES  | PERFORMANCE INDICATORS / OUTCOME  | TARGET | TIME FRAME<br>FY 2023/2024 (OCT. 2023 - JUNE 2024) |    |    |    | RESPONSIBLE PERSONS             | COST IMPLICATION |
|--|---|---|--------|--|----|----|----|---------------------------------|------------------|
|  |   |   |        | Q1   | Q2 | Q3 | Q4 |                                 |                  |
| To deliberate and adopt the Committee Work Plan for the Financial Year 2023/2024   | Deliberation and adoption of the committee Work Plan for the Fy2023/2024            | Committee Minutes   |        |  |    |    |    | Committee Members & Secretariat | -                |
| To review Implementation status of House Resolutions touching on the department of | Review of Implementation status of House Resolutions for the 1st and 2nd session of | Committee Report on the Implementation status of the House Resolutions of 1st and 2nd session of the 3rd Assembly | 1      |  |    |    |    | Committee Members & Secretariat | 1,500,000        |

*Liaison Committee report on the apportionment of annual operating budgets among Committees FY 2023/2024*

|  |  |   |   |  |  |  |  |                                   |           |
|--|--|---|---|--|--|--|--|-----------------------------------|-----------|
| Finance and Economic Planning/Health and Sanitation<br><br>And Governance and Administration | the 3 <sup>rd</sup> Assembly   |   |   |  |  |  |  |                                   |           |
| To strengthen members capacity to effectively carry out their mandate                        | Benchmarking exchange program to acquire on best practices, share challenges and milestones by other county assemblies /national assembly/senate | Dissemination of best practices<br><br>To learn and share on best practices and ideas on cost effective road networks, building constructions and transport systems | 1 |  |  |  |  | Committee Members and Secretariat | 1,300,000 |
| To review Implementation status of House Resolutions   | Review of Implementation status of House Resolutions   | Committee Report on the Implementation status of the House  | 1 |  |  |  |  | Committee Members and Secretariat | 1,500,000 |

|  |  |   |   |  |  |  |  |                                   |           |
|--|--|---|---|--|--|--|--|-----------------------------------|-----------|
| touching on the department of Roads,Transport and Public Works/Education,ICT&HCD / Agriculture,Livestock and Fisheries   | for the 1st and 2nd session of the 3rd Assembly  | Resolutions of 1st and 2nd session of the 3rd Assembly  |   |  |  |  |  |                                   |           |
| To review Implementation status of House Resolutions touching on the department of Physical Planning,Housing and Urban Development /Water, Environment, Climate Change &Natural Resources/Business,Co-operatives and Marketing | Review of Implementation status of House Resolutions for the 1st and 2nd session of the 3rd Assembly | Committee Report on the Implementation status of the House Resolutions of 1st and 2nd session of the 3rd Assembly | 1 |  |  |  |  | Committee Members and Secretariat | 1,500,000 |

|  |  |   |                                   |  |  |  |  |                                   |                  |
|--|--|---|-----------------------------------|--|--|--|--|-----------------------------------|------------------|
| To review Implementation status of House Resolutions touching on the department of Tourism ,Culture ,Arts and Sports | Review of Implementation status of House Resolutions for the 1st and 2nd session of the 3rd Assembly | Committee Report on the Implementation status of the House Resolutions of 1st and 2nd session of the 3rd Assembly | 1                                 |  |  |  |  | Committee Members and Secretariat | 1,500,000        |
| <b>TOTAL BUDGET</b>  |  |   | <b>Total No. of Reports<br/>5</b> |  |  |  |  |                                   | <b>7,300,000</b> |

**KISUMU COUNTY ASSEMBLY**



**3<sup>RD</sup> ASSEMBLY – 1<sup>ST</sup> SESSION**

**COMMITTEE ON THE ADMINISTRATION OF LAW, JUSTICE, CONSTITUTIONAL AFFAIRS, GOOD GOVERNANCE AND SECURITY**

**WORKPLAN FY 2023/2024**

**TOTAL PROPOSED BUDGET: Kshs. 6,262,000**

| S/NO | ACTIVITY   | OUTPUT  | INDICATOR  | Time Frame |     |     |     | RESPONSIBLE PERSONS               | MODALITIES                          | BUDGET (KSHS) |
|------|--|---|--|------------|-----|-----|-----|-----------------------------------|-------------------------------------|---------------|
|      |  |   |  | Q 1        | Q 2 | Q 3 | Q 4 |                                   |                                     |               |
|      | Investigation into the operations of the Office of the County Attorney and pending Bills arising from Legal Services | Report on the Operations of the Office of the County Attorney | Report tabled in the House                       |            |     |     |     | Committee Members and Secretariat | Committee Retreat to Nakuru         | 1,631,000.00  |
|      | Consideration of the Kisumu County Public Participation Policy   | Approval of the Public Participation Policy                   | Report on the Kisumu County Public Participation |            |     |     |     | Committee Members and Secretariat | Committee Retreat at Vihiga/Eldoret | N/A           |

|  |  |   |  |  |  |  |                                   |                              |              |
|--|--|---|--|--|--|--|-----------------------------------|------------------------------|--------------|
|  | Evaluation of the Kisumu County Government Ethics Audit Report   | Report on Ethics compliance in Kisumu County                                  | Report tabled in the House   |  |  |  | Committee Members and Secretariat | Committee Retreat to Nairobi | N/A          |
|  | Amendment of the Kisumu County Public Participation Act, 2015  | Facilitation of Public Participation and Report writing on the Amendment Bill | Report tabled in the House and the Kisumu County Public Participation Amendment Bill, 2022 is passed for assent. |  |  |  | Committee Members and Secretariat | Committee Retreat to Nakuru  | 1,400,000.00 |
|  | Investigation into the Affirmative Action compliance in the establishment and management of Social Welfare in the County | Report  | Report tabled in the House and proposal for an Affirmative Action Policy   |  |  |  | Committee Members and Secretariat | Committee Retreat to Vihiga  | 800,000.00   |
|  | Evaluation of the State of Access to Justice in Kisumu County  | Report  | Report tabled in the House   |  |  |  | Committee Members and Secretariat |                              | N/A          |

|  |   |   |   |  |  |  |   |                             |              |
|--|---|---|---|--|--|--|---|-----------------------------|--------------|
|  | Review and Amendment of the Kisumu County Law Enforcement Service Act, 2019       | Facilitation of Public Participation and Report writing | Report tabled in the House  |  |  |  | Approval of the Kisumu County Law Enforcement Service Act, 2019 | Committee Retreat to Nakuru | 1,631,000.00 |
|  | Consideration of Petitions (two petitions) on legal affairs and access to justice | Report  | Communication to the Petitioner   |  |  |  | Committee Members and Secretariat                               | Committee Retreat to Nakuru | N/A          |
|  | Establishment of Alternative Dispute Resolution Framework in Kisumu County        | Report  | Signing of MoU between Kisumu County, Government Institutions and NGOs. |  |  |  | Committee Members and Secretariat                               | Committee Retreat to Vihiga | 800,000.00   |
|  | Sessional Report of the Committee   | Report  | Report tabled in the House  |  |  |  | Committee Members and Secretariat                               | Committee Retreat to Vihiga | N/A          |



**COUNTY GOVERNMENT OF KISUMU**

COUNTY ASSEMBLY OF KISUMU

P.O BOX 86-40100 KISUMU

**THIRD ASSEMBLY – SECOND SESSION**

**PUBLIC ACCOUNTS AND INVESTMENT COMMITTEE WORKPLAN 2023/2024**

**COMMITTEE ANNUAL WORK PLAN**

**JULY -2023      -JUNE 2024**

| Activities  | Objectives/Ve<br>nue              | Performance<br>Indicators/<br>Outcome   | Target | Time Frame<br>FY 2023/2024<br>(July. 2023 –June<br>2024) |    |    |    | Responsibl<br>e Person          | Cost<br>Implication |
|---|-----------------------------------|---|--------|--|----|----|----|---------------------------------|---------------------|
|   |                                   |   |        | Q1   | Q2 | Q3 | Q4 |                                 |                     |
| Processing of the Auditor General’s report on the Financial Statements of Kisumu County | - To carry out the oversight role | Committee Report on the consideration of the AG report on the Financial Statements of Kisumu County | 1      |  |    |    |    | Committee Members & Secretariat | 925,000             |

|   |                                 |   |   |  |  |  |                                   |         |
|---|---------------------------------|---|---|--|--|--|-----------------------------------|---------|
| Education Fund for the year ended 30 June 2021  |                                 | Education Fund 2020/2021  |   |  |  |  |                                   |         |
| Processing of the Auditor General's report on KIWASCO For the FY ended 30 June 2021   | To carry out the oversight role | Committee Report on the consideration of the AG report on the Financial Statements of KIWASCO 2020/2021                                       | 1 |  |  |  | Committee Members and Secretariat | 925,000 |
| Processing of the Auditor General's report on the Financial Statement of Kisumu County Covid- 19 Emergency Fund For the year ended 30 June 2022         | To carry out the oversight role | Committee Report on the consideration of the AG report on the Financial Statements of Covid -19 Emergency Fund 2021/2022                      | 1 |  |  |  | Committee Members and Secretariat | 925,000 |
| Processing of the Auditor General's report on the Financial Statements of Kisumu County Car Loan & Mortgage Scheme fund For the Year Ended 30 June 2021 | To carry out the oversight role | Committee Report on the consideration of the AG report on the Financial Statements of Kisumu County Car Loan & Mortgage Scheme fund 2020/2021 | 1 |  |  |  | Committee Members and Secretariat | 925,000 |
| Processing of the Auditor General's report on the Financial Statements of Kisumu County Car   | To carry out the oversight role | Committee Report on the consideration of the AG report on the Financial Statements of Kisumu County Car                                       | 1 |  |  |  | Committee Members and Secretariat | 925,000 |

|  |                                 |  |   |  |  |  |  |                                   |         |
|--|---------------------------------|--|---|--|--|--|--|-----------------------------------|---------|
| Loan & Mortgage Scheme fund For the Year Ended 30 June 2022  |                                 | Loan & Mortgage Scheme fund 2021/2022  |   |  |  |  |  |                                   |         |
| Processing of the Auditor General's report on the Financial Statements of Kisumu County Revenue Fund For the Year Ended 30 June 2021 | To carry out the oversight role | Committee Report on the consideration of the AG report on the Financial Statements of Kisumu County Revenue fund 2020/2021 | 1 |  |  |  |  | Committee Members and Secretariat | 925,000 |
| Processing of the Auditor General's report on the Financial Statements of Kisumu County Trade Fund For the Year Ended 30 June 2021   | To carry out the oversight role | Committee Report on the consideration of the AG report on the Financial Statements of Kisumu County Trade Fund 2020/2021   | 1 |  |  |  |  | Committee Members and Secretariat | 925,000 |
| Processing of the Auditor General's report on the Kisumu County Education Fund For the FY for the year ended 30 June 2022            | To carry out the oversight role | Committee Report on the consideration of the AG report on the Kisumu County Education Fund 2021/2022                       | 1 |  |  |  |  | Committee Members and Secretariat | 925,000 |
| Processing of the Auditor General's report on KIWASCO For the FY ended 30 June 2022  | To carry out the oversight role | Committee Report on the consideration of the AG report on the Financial Statements of                                      | 1 |  |  |  |  | Committee Members and Secretariat | 925,000 |

|   |                                   |  |   |  |  |  |                                   |         |
|---|-----------------------------------|--|---|--|--|--|-----------------------------------|---------|
|   |                                   | KIWASCO<br>2021/2022   |   |  |  |  |                                   |         |
| Processing of the Auditor General's report on Kisumu County Lakefront Development Corporation For the FY ended 30 June 2022               | To carry out the oversight role   | Committee Report on the consideration of the AG report on the Kisumu County Lakefront Development Corporation 2021/2022        | 1 |  |  |  | Committee Members and Secretariat | 925,000 |
| Processing of the Auditor General's report on City of Kisumu For the FY ended 30 June 2022  | To carry out the oversight role   | Committee Report on the consideration of the AG report on the City of Kisumu 2021/2022   | 1 |  |  |  | Committee Members and Secretariat | 925,000 |
| Processing of the Auditor General's report on the Financial Statements of the County Executive of Kisumu for the year ended 30, June 2021 | To carry out the oversight role   | Committee Report on the consideration of the AG report on the Financial Statements of the County Executive of Kisumu 2020/2021 | 1 |  |  |  | Committee Members and Secretariat | 925,000 |
| Processing of the Auditor General's report on the Financial Statements of the County Executive of Kisumu for the year ended 30, June 2022 | - To carry out the oversight role | Committee Report on the consideration of the AG report on the Financial Statements of the County Executive of Kisumu 2021/2022 | 1 |  |  |  | Committee Members and Secretariat | 925,000 |

|  |                                   |   |  |  |  |  |  |                                   |         |
|--|-----------------------------------|---|--|--|--|--|--|-----------------------------------|---------|
| Processing of the Auditor General's report on the Financial Statements of Kisumu County Revenue Fund For the Year Ended 30 June 2022 | - To carry out the oversight role | Committee Report on the consideration of the AG report on the Financial Statements of Kisumu County Revenue fund 2021/2022                    |  |  |  |  |  | Committee Members and Secretariat | 925,000 |
| Processing of the Auditor General's report on the Financial Statements of Kisumu County Trade Fund For the Year Ended 30 June 2021   | - To carry out the oversight role | Committee Report on the consideration of the AG report on the Financial Statements of Kisumu County Trade Fund 2020/2021                      |  |  |  |  |  | Committee Members and Secretariat | 925,000 |
| Processing of the Auditor General's report on the Kisumu County Education Fund For the FY for the year ended 30 June 2023            | -To carry out the oversight role  | Committee Report on the consideration of the AG report on the Kisumu County Education Fund 2022/2023  |  |  |  |  |  | Committee Members and Secretariat | 925,000 |
| Processing of the Auditor General's report on the Financial Statements of Kisumu County Car Loan & Mortgage Scheme fund For          | -To carry out the oversight role  | Committee Report on the consideration of the AG report on the Financial Statements of Kisumu County Car Loan & Mortgage Scheme fund 2022/2023 |  |  |  |  |  | Committee Members and Secretariat | 925,000 |

|   |  |   |        |  |  |  |  |                                   |                   |
|---|--|---|--------|--|--|--|--|-----------------------------------|-------------------|
| the Year Ended 30 June 2023   |  |   |        |  |  |  |  |                                   |                   |
| Processing of the Auditor General's report on KIWASCO For the FY ended 30 June 2023 | -To carry out the oversight role                     | Committee Report on the consideration of the AG report on the Financial Statements of KIWASCO 2022/2023 |        |  |  |  |  | Committee Members and Secretariat | 925,000           |
| <b>Drafting of Work Plan For The FY 2024/2025</b>                                   | Drafting of committee work plan for the FY 2024/2025 | Work plan   | Annual |  |  |  |  | Committee Members and Secretariat | NILL              |
| <b>TOTAL BUDGET FOR THE COMMITTEE</b>   |  |   |        |  |  |  |  |                                   | <b>16,650,000</b> |



**COUNTY ASSEMBLY OF KISUMU**

**THIRD ASSEMBLY-SECOND SESSION**

**COMMITTEE ON POWERS AND PRIVILEGES**

**COMMITTEE ANNUAL WORK PLAN**

**JULY 2023 -JUNE 2024**

| Activities  | Performance Indicators/ Outcome   | Target | Time Frame<br>FY 2023/2024 (July, 2023- June 2024) |    |    |    | Persons in Charge | Cost Implication/ Estimated Budget |
|---|---|--------|--|----|----|----|-------------------|------------------------------------|
|   |   |        | Q1   | Q2 | Q3 | Q4 |                   |                                    |
| <b>Committee Meetings</b><br><br><b>Bench-marking with National Assembly to share experiences, best practices, challenges and milestones</b><br><b>Consideration of any</b> | <b>Committee Minutes</b><br><br><b>Bench-marking Report to be tabled in the House</b><br><br><b>Dissemination of best practices</b> | 1      |  |    |    |    | 1,500,000         |                                    |

*Liaison Committee report on the apportionment of annual operating budgets among Committees FY 2023/2024*

|  |   |          |  |  |  |  |  |                  |
|--|---|----------|--|--|--|--|--|------------------|
| <b>House conflict/Misunderstanding that may arise</b>  |   |          |  |  |  |  |  |                  |
| <b>Committee Meetings</b><br><br><b>Consideration of any House conflict/Misunderstanding that may arise</b>                    | <b>Committee Minutes</b><br><br><b>Report tabled in the House</b>   | <b>1</b> |  |  |  |  | <b>Committee Members &amp; Secretariat</b> | <b>1,500,000</b> |
| <b>Capacity Building/Committee Induction</b><br><br><b>Consideration of any House conflict/Misunderstanding that may arise</b> | <b>Induction Report to be tabled in the House</b><br><br><b>Training Members on Committee mandates, operations and Procedures</b> | <b>1</b> |  |  |  |  | <b>Committee Members &amp; Secretariat</b> | <b>1,500,000</b> |
| <b>Consideration of any House conflict/Misunderstanding that may arise</b>   |   |          |  |  |  |  | <b>Committee Members &amp; Secretariat</b> | <b>-</b>         |

*Liaison Committee report on the apportionment of annual operating budgets among Committees FY 2023/2024*

|   |  |  |  |  |  |  |                    |                  |
|---|--|--|--|--|--|--|--------------------|------------------|
| <b>Review of Committee Performance (Bi-annual reports submitted to Liaison Committee to streamline activities with any merging contingencies and unavoidable changes)</b> |  |  |  |  |  |  |                    |                  |
|   |  |  |  |  |  |  | <b>GRAND TOTAL</b> | <b>4,500,000</b> |



**COUNTY GOVERNMENT OF KISUMU**  
**COUNTY ASSEMBLY OF KISUMU**  
**P.O BOX 86-40100, KISUMU**

**WORK PLAN FOR THE COMMITTEE ON PUBLIC WORKS, ROADS AND TRANSPORT FOR THE FISCAL YEAR  
 2023/2024**

**Committee allocation: Kshs \_\_\_\_\_**

| OBJECTIVE                       | ACTIVITY  | Performance Indicators / Outcome | Target | Time Frame FY 2023/2024 |     |     |     | RESPONSIBLE PERSONS              | VENUE | COST IMPLICATIONS (In Kshs). |
|---------------------------------|---|----------------------------------|--------|-------------------------|-----|-----|-----|----------------------------------|-------|------------------------------|
|                                 |   |                                  |        | Q 1                     | Q 2 | Q 3 | Q 4 |                                  |       |                              |
| To carry out the oversight role | Conducting site visit to ascertain the status of Development Projects | Committee report                 | 1      |                         |     |     |     | Committee members<br>secretariat |       | 1,539,000                    |

|   |   |   |            |  |  |  |  |                                      |                          |           |
|---|---|---|------------|--|--|--|--|--------------------------------------|--------------------------|-----------|
| To strengthen members capacity to effectively carry out their mandate                                       | Benchmarking to acquire best practices, share challenges and milestones by other County Assemblies/National Assembly/Senate | Dissemination of best practices<br><br>To learn and share on best practices and ideas on cost effective road networks, building constructions and transport systems<br><br>Increases capacity of members to deliver on committee mandates | 1          |  |  |  |  | Committee members<br><br>secretariat | Nakuru                   | 2,000,000 |
| To carry out legislative role.<br>-Bills/<br>Regulations<br>-Motion<br>-Papers<br>-Statements<br>-Petitions | To probe into, investigate on key issues raised in statements, petitions referred to the committee                          | Bills published<br><br>Reports tabled in the house  | Continuous |  |  |  |  | Committee members<br><br>secretariat | County Assembly precinct | -         |

|  |  |   |   |  |  |  |                                  |   |                                      |
|--|--|---|---|--|--|--|----------------------------------|---|--------------------------------------|
|  | Resolution of any house conflict/misunderstanding that may arise       |   |   |  |  |  |                                  |   |                                      |
| To develop a harmonious working relationship with stakeholders, parastatals by sharing work plans, challenges and way forward. | Meeting with KENHA   | Report on an induction workshop                                 | 1 |  |  |  | Committee members<br>secretariat | KENHA   | To be decided by KENHA               |
| To develop a harmonious working relationship with the line department  | Meeting with the department of Infrastructure, Energy and Public Works | Report on the Implementation Status of Machine Based Initiative |   |  |  |  | Committee Members<br>Secretariat | Department of Infrastructure, Energy and Public Works | To be decided by the line department |

|   |  |  |            |  |  |  |                                      |                          |           |
|---|--|--|------------|--|--|--|--------------------------------------|--------------------------|-----------|
| To carry out legislative role.<br>-Bills/<br>Regulations<br>-Motion<br>-Papers<br>-Statements<br>-Petitions | Consideration of Bills, petitions, motions and personal statements referred to the committee<br><br>Resolution of any house conflict/misunderstanding that may arise | Bills published<br><br>Reports tabled in the house | Continuous |  |  |  | Committee members<br><br>secretariat | County Assembly precinct | -         |
| To carry out the oversight role   | Conducting site visit to ascertain the status of Development Projects  | Committee report                                   | 1          |  |  |  | Committee members<br><br>secretariat | Nairobi                  | 1,539,000 |
| To evaluate and the previous performance of the committee   | Achievements<br>Challenges<br>Pending works<br>Chat way forward  | Half Year report                                   | 1          |  |  |  | Committee members<br><br>secretariat | County Assembly precinct | -         |
| To carry out legislative role.<br>-Bills/<br>Regulations<br>-Motion<br>-Papers<br>-Statements<br>-Petitions | Consideration of Bills, petitions, motions and personal statements referred to the committee   | Bills published<br><br>Reports tabled in the house | Continuous |  |  |  | Committee members<br><br>secretariat | Sosa Cottages in Vihiga  | -         |

*Liaison Committee report on the apportionment of annual operating budgets among Committees FY 2023/2024*

|   |   |   |                    |  |  |  |                                      |       |           |
|---|---|---|--------------------|--|--|--|--------------------------------------|-------|-----------|
|   | Resolution of any house conflict/misunderstanding that may arise  |   |                    |  |  |  |                                      |       |           |
| To strengthen members capacity to effectively carry out their mandate | Benchmarking to acquire best practices, share challenges and milestones by other County Assemblies/National Assembly/Senate | Dissemination of best practices<br><br>To learn and share on best practices and ideas on cost effective road networks, building constructions and transport systems<br><br>Increases capacity of members to deliver on committee mandates | 1 committee report |  |  |  | Committee members<br><br>secretariat | Siaya | 1,200,000 |

|   |  |   |                |  |  |  |  |   |  |   |
|---|--|---|----------------|--|--|--|--|---|--|---|
| To carry out<br>lenitive role.<br>-Bills/<br>Regulations<br>-Motion<br>-Papers<br>-Statements<br>-Petitions | Consideration<br>of Bills,<br>petitions,<br>motions and<br>personal<br>statements<br>referred to the<br>committee<br><br>Resolution of<br>any house<br>conflict/misun<br>derstanding<br>that may arise | Bills<br>published<br><br>Reports<br>tabled in<br>the house | Conti<br>nuous |  |  |  |  | Committee<br>members<br><br>secretariat | County<br>Assem<br>bly<br>precinc<br>t | - |
| <b>TOTAL BUDGET FOR THE COMMITTEE</b>   |  |   |                |  |  |  |  |   | <b>Kshs.<br/>6,278,000</b>             |   |



**COUNTY GOVERNMENT OF KISUMU  
COUNTY ASSEMBLY OF KISUMU  
P.O BOX 86-40100, KISUMU**

**SELECTION COMMITTEE ANNUAL WORK PLAN  
JULY, 2023 - JUNE, 2024**

| Activities  | Performance Indicators/<br>Outcome   | Target | Time Frame<br>FY 2023/2024<br>(July, 2023- June 2024) |    |    |                          | Persons<br>in Charge | Cost<br>Implication/<br>Estimated<br>Budget |
|---|--|--------|---|----|----|--------------------------|----------------------|---|
|   |  |        | Q1  | Q2 | Q3 | Q4                       |                      |   |
| <b>Committee Meetings</b><br><br><b>Benchmarking with other County Assemblies to share experiences, best practices, challenges and milestones</b> | <b>Committee Minutes</b><br><br><b>Benchmarking Report to be tabled in the House</b><br><br><b>Dissemination of best practices</b> | 1      |   |    |    |                          | 1,500,000            |   |
| <b>Committee Meetings</b>   | <b>Committee Minutes</b>   |        |   |    |    | <b>Committee Members</b> | -                    |   |

|   |   |          |  |  |  |  |  |                  |
|---|---|----------|--|--|--|--|--|------------------|
|   |   |          |  |  |  |  | <b>&amp;<br/>Secretaria<br/>t</b>                                |                  |
| <b>Committee Induction</b>  | <b>Induction Report to be tabled in the House</b>                 | <b>1</b> |  |  |  |  | <b>Committe<br/>e<br/>Members<br/>&amp;<br/>Secretaria<br/>t</b> | <b>1,500,000</b> |
| <b>Committee Meetings</b>   | <b>Training Members on Committee operations and Procedures</b>    |          |  |  |  |  |  |                  |
|   | <b>Committee Minutes</b>  |          |  |  |  |  |  |                  |
| <b>Review and deliberation on any changes that are to be made in the Composition and Membership of Select Committees</b>  | <b>Report on changes/nomina<br/>tion of Select<br/>Committees</b> | <b>1</b> |  |  |  |  | <b>Committe<br/>e<br/>Members<br/>&amp;<br/>Secretaria<br/>t</b> | <b>1,500,000</b> |
| <b>Review of Committee Performance (Bi-annual reports submitted to Liaison Committee to streamline activities with any merging contingencies and unavoidable changes)</b> |   |          |  |  |  |  |  |                  |
|   |   |          |  |  |  |  | <b>GRAND<br/>TOTAL</b>   | <b>4,500,000</b> |



**COUNTY GOVERNMENT OF KISUMU**  
**COUNTY ASSEMBLY OF KISUMU**  
**P.O BOX 86-40100, KISUMU**

**WORK PLAN FOR THE COMMITTEE ON TRDAE, TOURISM, MARKETING AND INDUSTRY FOR THE FISCAL YEAR 2023/2024**

**Committee allocation: Kshs.....**

| OBJECTIVE                  | ACTIVITY   | Performance Indicators/ Outcome  | Target | Time Frame FY 2023/2024 (July 2023 –June 2024) |    |    |    | RESPONSIBLE PERSONS              | VENUE | COST IMPLICATIONS |
|----------------------------|--|----------------------------------|--------|--|----|----|----|----------------------------------|-------|-------------------|
|                            |  |                                  |        | Q1   | Q2 | Q3 | Q4 |                                  |       |                   |
| To carry out the oversight | Conducting site visit to ascertain the status of new the status of development | Committee report on the finding. | 1      |  |    |    |    | Committee members<br>secretariat |       | Kshs. 935,000     |

|  |  |  |            |  |  |  |  |                                      |                          |     |
|--|--|--|------------|--|--|--|--|--------------------------------------|--------------------------|-----|
|  | project at Ward level.   |  |            |  |  |  |  |                                      |                          |     |
| To carry out lenitive role.<br>-Bills/<br>Regulations<br>-Motion<br>-Papers<br>-Statements<br>-Petitions | Consideration of Bills, petitions, motions and personal statements referred to the committee<br><br>Resolution of any house conflict/misunderstanding that may arise | Bills published<br><br>Reports tabled in the house | Continuous |  |  |  |  | Committee members<br><br>secretariat | County Assembly precinct | NIL |
| To carry out lenitive role.<br>-Bills/<br>Regulations<br>-Motion<br>-Papers<br>-Statements<br>-Petitions | Consideration of Bills, petitions, motions and personal statements referred to the committee<br><br>Resolution of any house conflict/misunderstanding                | Bills published<br><br>Reports tabled in the house | Continuous |  |  |  |  | Committee members<br><br>secretariat | County Assembly precinct | NIL |

|   |  |   |            |  |  |  |  |                               |  |               |
|---|--|---|------------|--|--|--|--|-------------------------------|--|---------------|
|   | that may arise   |   |            |  |  |  |  |                               |  |               |
| To review the implementation of development projects in the FY 2023/2024                                    | Meeting with the department of Trade, Tourism, Marketing and Industry.   | Committee report.   | 1          |  |  |  |  | Committee members secretariat | Nakuru County                          | Kshs. 935,000 |
| To carry out legislative role.<br>-Bills/<br>Regulations<br>-Motion<br>-Papers<br>-Statements<br>-Petitions | Consideration of Bills, petitions, motions and personal statements referred to the committee<br><br>Resolution of any house conflict/misunderstanding that may arise | Bills published<br><br>Reports tabled in the house  | Continuous |  |  |  |  | Committee members secretariat | County Assembly precinct               | NIL           |
| To strengthen members capacity to effectively carry out their mandate                                       | Benchmarking to acquire best practices, share challenges and milestones by other County Assemblies/N   | Dissemination of best practices<br><br>Learning and sharing<br><br>Increases capacity of members to | 1          |  |  |  |  | Committee members secretariat | To be decided by the committee Members | Kshs. 935,000 |

|  |   |  |             |  |  |  |  |  |                           |     |
|--|---|--|-------------|--|--|--|--|--|---------------------------|-----|
|  | ational Assembly/ Senate.   | deliver on committee mandates                      |             |  |  |  |  |  |                           |     |
| To carry out lenitive role.<br>-Bills/<br>Regulations<br>-Motion<br>-Papers<br>-Statements<br>-Petitions | Consideration of Bills, petitions, motions and personal statements referred to the committee<br><br>Resolution of any house conflict/misu nderstanding that may arise | Bills published<br><br>Reports tabled in the house | Contin uous |  |  |  |  | Committ ee members<br><br>secretari at | County Assembl y precinct | NIL |
| To carry out lenitive role.<br>-Bills/<br>Regulations<br>-Motion<br>-Papers<br>-Statements<br>-Petitions | Consideration of Bills, petitions, motions and personal statements referred to the committee<br><br>Resolution of any house conflict/misu nderstanding that may arise | Bills published<br><br>Reports tabled in the house | Contin uous |  |  |  |  | Committ ee members<br><br>secretari at | County Assembl y precinct | NIL |

|                                       |                                      |  |  |  |  |  |  |  |  |                        |
|---------------------------------------|--------------------------------------|--|--|--|--|--|--|--|--|------------------------|
|                                       | Proposed Budget for the FY 2023/2024 | Committee report on the meeting with line department on the budget estimates in line with Standing order No. 222 |  |  |  |  |  |  |  |                        |
| <b>TOTAL BUDGET FOR THE COMMITTEE</b> |                                      |  |  |  |  |  |  |  |  | <b>Kshs. 2,805,000</b> |



**COUNTY GOVERNMENT OF KISUMU**  
**COUNTY ASSEMBLY OF KISUMU**  
**P.O BOX 86-40100, KISUMU**

**WORK PLAN FOR THE COMMITTEE ON WELFARE AND EQUAL OPPORTUNITIES FOR THE FISCAL YEAR 2023/2024**

**Committee allocation: Kshs.....**

| OBJECTIVE                  | ACTIVITY  | Performance Indicators/<br>Outcome   | Target | Time Frame<br>FY 2023/2024 |    |    |    | RESPONSIBLE<br>PERSONS               | VENUE | COST<br>IMPLICATIONS |
|----------------------------|---|--|--------|----------------------------|----|----|----|--------------------------------------|-------|----------------------|
|                            |   |  |        | Q1                         | Q2 | Q3 | Q4 |                                      |       |                      |
| To carry out the oversight | Conducting site visit to ascertain the status of new Assembly building and Offices. | Committee report on the finding on the suitability to general welfare of the Members | 1      |                            |    |    |    | Committee members<br><br>secretariat |       | NIL                  |

|  |  |   |            |  |  |  |  |                                      |  |                 |
|--|--|---|------------|--|--|--|--|--------------------------------------|--|-----------------|
| To strengthen members capacity to effectively carry out their mandate                                    | Benchmarking to acquire best practices, share challenges and milestones by other County Assemblies/National Assembly/Senate.   | Dissemination of best practices<br><br>Learning and sharing<br><br>Increases capacity of members to deliver on committee mandates | 1          |  |  |  |  | Committee members<br><br>secretariat | To be decided by the committee Members | Kshs. 1,190,000 |
| To carry out lenitive role.<br>-Bills/<br>Regulations<br>-Motion<br>-Papers<br>-Statements<br>-Petitions | Consideration of Bills, petitions, motions and personal statements referred to the committee<br><br>Resolution of any house conflict/misunderstanding that may arise | Bills published<br><br>Reports tabled in the house  | Continuous |  |  |  |  | Committee members<br><br>secretariat | County Assembly precinct               | NIL             |
| Meeting with the savings scheme to deliberate on the financial   | Meeting with Laptrust on the report on Ward Staff Savings  | Report on the deliberations with the savings schemes.   | 1          |  |  |  |  | Committee members<br><br>secretariat | Nairobi                                | Kshs. 1,190,000 |

|   |  |  |                |  |  |  |  |                                      |                          |                    |
|---|--|--|----------------|--|--|--|--|--------------------------------------|--------------------------|--------------------|
| statements and reports.   |  |  |                |  |  |  |  |                                      |                          |                    |
| To carry out legislative role.<br>-Bills/<br>Regulations<br>-Motion<br>-Papers<br>-Statements<br>-Petitions | Consideration of Bills, petitions, motions and personal statements referred to the committee<br><br>Resolution of any house conflict/misunderstanding that may arise | Bills published<br><br>Reports tabled in the house | Contin<br>uous |  |  |  |  | Committee members<br><br>secretariat | County Assembly precinct | NIL                |
| To enhance awareness on changes of rules and regulations concerning members benefits and remunerations      | Meeting, training and consultation with SRC in Nairobi   | Report on the training by the SRC                  | 1              |  |  |  |  | Committee members<br><br>secretariat | Nairobi                  | Kshs.<br>1,190,000 |
| To carry out legislative role.<br>-Bills/<br>Regulations<br>-Motion<br>-Papers<br>-Statements<br>-Petitions | Consideration of Bills, petitions, motions and personal statements referred to the committee   | Bills published<br><br>Reports tabled in the house | Contin<br>uous |  |  |  |  | Committee members<br><br>secretariat | County Assembly precinct | NIL                |

|   |   |  |            |  |  |  |  |                               |                          |                            |
|---|---|--|------------|--|--|--|--|-------------------------------|--------------------------|----------------------------|
|   | Resolution of any house conflict/ misunderstanding that may arise   |  |            |  |  |  |  |                               |                          |                            |
| To evaluate the savings contribution behavior and to understand emerging issues and interventions.          | Review of the implementation on status of the projects.   | Report on the findings and review.                   |            |  |  |  |  | Committee members secretariat | County Assembly precinct | NIL                        |
| To carry out legislative role.<br>-Bills/<br>Regulations<br>-Motion<br>-Papers<br>-Statements<br>-Petitions | Consideration of Bills, petitions, motions and personal statements referred to the committee<br>Resolution of any conflict/ misunderstanding that may arise | Bills published<br><br>Reports tabled in the house   | Continuous |  |  |  |  | Committee members secretariat | County Assembly precinct | NIL                        |
| Meeting with the savings scheme to deliberate on the financial statements and reports                       | Meeting with Lapfund  | Report on the deliberations with the savings schemes | 1          |  |  |  |  | Committee members secretariat | County Assembly precinct | NIL                        |
| <b>TOTAL BUDGET FOR THE COMMITTEE</b>   |   |  |            |  |  |  |  |                               |                          | <b>Kshs.<br/>3,570,000</b> |

**COUNTY GOVERNMENT OF KISUMU**



**COUNTY ASSEMBLY OF KISUMU**

**P. O BOX 86-40100, KISUMU**

**WATER, ENVIRONMENT AND NATUARAL RESOURCES  
COMMITTEE ANNUAL WORK PLAN  
JULY -2023      -JUNE 2024**

| OBJECTIVE  | Activities   | Performance Indicators/<br>Outcome | Target | Time Frame<br>FY 2023/2024(July 2023 –June 2024) |    |    |    | Responsib<br>le Person          | Cost<br>Implication |
|--|--|------------------------------------|--------|--|----|----|----|---------------------------------|---------------------|
|  |  |                                    |        | Q1   | Q2 | Q3 | Q4 |                                 |                     |
| To take the lead role in making of laws and formulating policies for effective delivery of services. | Legislative processing of the Kisumu County Water and sanitation Bill 2023 | Committee Report.                  | 1      |  |    |    |    | Committee Members & Secretariat | 1,200,000           |
|  | Public Participation on Kisumu County                                      | Public Participation Report on     | 1      |  |    |    |    | Committee Members               |                     |

*Liaison Committee report on the apportionment of annual operating budgets among Committees FY 2023/2024*

|                                     |  |   |   |  |  |  |  |                                   |           |
|-------------------------------------|--|---|---|--|--|--|--|-----------------------------------|-----------|
|                                     | Water and Sanitation Bill 2023   | Kisumu County Water and Sanitation Bill 2023  |   |  |  |  |  | and Secretariat                   |           |
| To Carry out its Oversight mandate. | Joint meeting with the Line department to interrogate quarter ended implementation Report. | Committee report on the quarterly implementation of the projects by the line department   | 1 |  |  |  |  | Committee Members and Secretariat | NILL      |
| To Benchmark on the best practices. | Study tour by the Committee  | Committee report on the best practices carried out by the sister Committee in the Senate. | 1 |  |  |  |  | Committee Members and Secretariat | 935,000   |
| To Carry out its Oversight mandate  | Joint meeting with the Line department to interrogate quarter ended implementation Report. | Committee report on the quarterly implementation of the projects by the line department   | 1 |  |  |  |  | Committee Members and Secretariat | 1,200,000 |
|                                     | Legislative processing of the Kisumu County Solid Water management Bill 2023               | Committee Report.   |   |  |  |  |  |                                   |           |

|                                     |  |  |   |  |  |  |  |                                   |                  |
|-------------------------------------|--|--|---|--|--|--|--|-----------------------------------|------------------|
|                                     | Public Participation on Kisumu County Water and Sanitation Bill 2023 | Public Participation Report on Kisumu County Water and Sanitation Bill 2023  |   |  |  |  |  |                                   |                  |
|                                     | Review of implementation Status of projects for FY 2022/2023         | Report on the consultative meeting with the line department on the prudence and Financials in line with section 107 of the CGA, 2012 | 1 |  |  |  |  | Committee Members and Secretariat |                  |
|                                     | <b>Sectorial Committee meeting with Line Department</b>              | Committee report on meeting with line department on the Budget estimates in Line with Standing Order No. 222                         |   |  |  |  |  |                                   |                  |
| To Benchmark on the best practices. | Study tour by the Committee  | Committee report on the best practices carried out by the sister Committee in Nakuru County Assembly.                                | 1 |  |  |  |  | Committee Members and Secretariat | 935,000          |
| <b>TOTAL</b>                        |  |  |   |  |  |  |  |                                   | <b>4,270,000</b> |

*Liaison Committee report on the apportionment of annual operating budgets among Committees FY 2023/2024*



**COUNTY GOVERNMENT OF KISUMU**

COUNTY ASSEMBLY OF KISUMU

P.O BOX 86-40100 KISUMU

**THIRD ASSEMBLY – SECOND SESSION**

**COMMITTEE ON LABOUR AND SOCIAL WELFARE SERVICES**

**COMMITTEE WORKPLAN FOR FINANCIAL YEAR 2023/2024**

**COMMITTEE TOTAL COST: KSHS. 6,300,000**

| Activities  | Objectives/Venue  | Performance Indicators/ Outcome | Timeline  | Time Frame FY 2023/2024 (July. 2023 –June 2024) |    |    |    | Responsible Person              | Cost Implications |
|---|---|---------------------------------|-----------|---|----|----|----|---------------------------------|-------------------|
|   |   |                                 |           | Q1  | Q2 | Q3 | Q4 |                                 |                   |
| <b>Legislative Roles</b><br>-<br><b>Bills/Regulations</b> | -Inquire into Reports tabled in the House and referred to it. | Committee Reports               | Regularly |   |    |    |    | Committee Members & Secretariat | NIL               |

*Liaison Committee report on the apportionment of annual operating budgets among Committees FY 2023/2024*

|  |   |                   |             |  |  |  |  |                                   |           |
|--|---|-------------------|-------------|--|--|--|--|-----------------------------------|-----------|
| <ul style="list-style-type: none"> <li>- <b>Reports</b></li> <li>- <b>Motions</b></li> <li>- <b>Papers</b></li> <li>- <b>Statements</b></li> <li>- <b>Petitions</b></li> </ul> | <p>-Motions moved in the House and referred to the Committee</p> <p>-Statements sought and referred to the Committee for inquiry/investigation</p> <p>-Petitions raised by Hon. Members or the Public.</p> <p><b>1.Assembly precincts</b></p> |                   |             |  |  |  |  |                                   |           |
| <p><b>Review of the performance of Committee FY 2022/2023</b></p>  | <p>-Asses the achievements, challenges and areas of improvement.</p> <p>-Check on the pending committee work.</p> <p><b>1.Assembly precincts</b></p>  |                   | Continuo us |  |  |  |  | Committee Members and Secretariat | NIL       |
| <p><b>Report Writing Retreat</b></p>   | <p>-Write Committee Pending reports on;</p> <p>Public Service Board Annual Report for 2022</p> <p>Report on the Petition before the Committee.</p>  | Committee Reports | Continuo us |  |  |  |  |                                   | 1,260,000 |

|   |  |                   |            |  |  |  |                                   |           |
|---|--|-------------------|------------|--|--|--|-----------------------------------|-----------|
|   | <b>Nakuru County.</b>  |                   |            |  |  |  |                                   |           |
| <b>Workshop with the Kisumu County Public Service Board.</b>  | To liaise, assess and deliberate on issues and matters relating labour, trade union relations, human resource planning, social welfare, NYS Within the County.<br><b>1. Nakuru County</b>  | Committee Reports | Continuous |  |  |  | Committee Members and Secretariat | 1,260,000 |
| <b>Study Tour by the House Committee</b>  | Benchmarking with Counterpart Committee.<br><b>1. The Senate</b>   | Committee Reports | Continuous |  |  |  | Committee Members and Secretariat | 1,260,000 |
| <b>Legislative Roles- Bills/Regulations</b><br><b>- Motions</b><br><b>- Papers</b><br><b>- Statements</b><br><b>- Petitions</b> | -Look into Reports tabled in the House for debate and enactment to improve legal and policy frameworks.<br><br>-Motions moved and referred to the Committee for further actions.<br><br>-Statements Sought and committees to the Committee for inquiry | Committee Reports | Regularly  |  |  |  | Committee Members and Secretariat | NIL       |

|  |  |                   |             |  |  |  |  |            |
|--|--|-------------------|-------------|--|--|--|--|------------|
|  | <p>and Report back to the House</p> <ul style="list-style-type: none"> <li>- Petitions raised by Hon. Members or the Public.</li> <li>- Liaise with relevant Dept. for Responses.</li> </ul> <p><b>Assembly precincts</b></p>                                      |                   |             |  |  |  |  |            |
| <b>Scrutiny of the Kisumu County Public Service Board Annual Report.</b> | <ul style="list-style-type: none"> <li>- Interrogation of the Kisumu County Public Service Board Annual Report For 2023.</li> <li>-Report Writing on the Board’s Annual report.</li> <li>-Generation of policy reports.</li> </ul> <p><b>1. Nairobi County</b></p> | Committee Reports | Continuo us |  |  |  |  | 1, 260,000 |
| <b>Study Tour by the House Committee</b>                                 | <p>Benchmarking with Counterpart Committee.</p> <p><b>1. The Nairobi County Assembly</b></p>   | Committee Reports | Continuo us |  |  |  |  | 1,260,000  |
| <b>Legislative Roles- Bills/Regulations</b>                              | <ul style="list-style-type: none"> <li>- Inquire into Reports tabled in the House and referred to it.</li> </ul>   | Committee reports | Regularly   |  |  |  |  | NIL        |

|   |   |                   |           |  |  |  |                                   |     |
|---|---|-------------------|-----------|--|--|--|-----------------------------------|-----|
| <ul style="list-style-type: none"> <li>- <b>Motions</b></li> <li>- <b>Papers</b></li> <li>- <b>Statements</b></li> <li>- <b>Petitions</b></li> </ul>  | <p>-Motions moved in the House and referred to the Committee</p> <p>-Statements sought and referred to the Committee for inquiry/investigation</p> <p>- Petitions raised by Hon. Members or the Public</p> <p><b>1.Assembly precincts</b></p> |                   |           |  |  |  |                                   |     |
| <p><b>Legislative Roles:</b></p> <ul style="list-style-type: none"> <li>- <b>Bills/Regulations</b></li> <li>- <b>Motions</b></li> <li>- <b>Papers</b></li> <li>- <b>Statements</b></li> <li>- <b>Petitions</b></li> </ul> | <p>- Look into Reports tabled in the House for enactment.</p> <p>-Motions moved and referred to the Committee for further action.</p> <p>-Statements Sought and committees to the Committee for inquiry and Report back to the</p>            | Committee Reports | Regularly |  |  |  | Committee Members and Secretariat | NIL |

|   |  |  |          |  |  |  |  |  |
|---|--|--|----------|--|--|--|--|--|
|   | House with appropriate recommendations<br>- Petitions raised by Hon. Members or the Public for action.<br>-Liaison with Dept. for Responses.<br><b>1. Assembly precincts</b> |  |          |  |  |  |  |  |
| <b>Drafting of Work Plan For The FY 2024/2025</b> | Drafting of committee work plan for the FY 2024/2025<br><b>1.Assembly precincts</b>  | Work plan Submitted to the Liaison Committee | Annually |  |  |  |  | Committee Members and Secretariat<br>NIL |
| <b>TOTAL BUDGET</b>                               |  |  |          |  |  |  |  | <b>6,300,000</b>                         |



**COUNTY GOVERNMENT OF KISUMU**

COUNTY ASSEMBLY OF KISUMU

P.O BOX 86-40100 KISUMU

**THIRD ASSEMBLY – SECOND SESSION  
WARD DEVELOPMENT COMMITTEE  
COMMITTEE WORK PLAN FOR FINANCIAL YEAR 2023/2024**

**COMMITTEE TOTAL COST: KSHS. 5,166,000**

| Activities  | Objectives/Venue   | Performance Indicators/ Outcome | Timeline   | Time Frame FY 2023/2024 (July. 2023 –June 2024) |    |    |    | Responsible Person              | Cost Implication |
|---|--|---------------------------------|------------|---|----|----|----|---------------------------------|------------------|
|   |  |                                 |            | Q1  | Q2 | Q3 | Q4 |                                 |                  |
| <b>Legislative Roles</b><br>-<br><b>Bills/Regulations</b><br>- <b>Reports</b><br>- <b>Motions</b> | -Inquire into Reports tabled in the House and referred to it.<br><br>-Motions moved in the House and referred to the Committee | Committee Reports               | Continuous |   |    |    |    | Committee Members & Secretariat | NIL              |

*Liaison Committee report on the apportionment of annual operating budgets among Committees FY 2023/2024*

|  |   |                   |            |  |  |  |                                   |                 |
|--|---|-------------------|------------|--|--|--|-----------------------------------|-----------------|
| <ul style="list-style-type: none"> <li>- <b>Papers</b></li> <li>- <b>Statements</b></li> <li>- <b>Petitions</b></li> </ul> | <p>-Statements sought and referred to the Committee for inquiry/investigation</p> <p>-Petitions raised by Hon. Members or the Public.</p> <p style="text-align: center;"><b>1. Assembly precincts</b></p>                               |                   |            |  |  |  |                                   |                 |
| <p><b>Review of the performance of Committee FY 2022/2023</b></p>  | <p>-Asses the achievements, challenges and areas of improvement.</p> <p>-Check on the pending committee work.</p> <p style="text-align: center;"><b>1. Assembly precincts</b></p>   |                   | Continuous |  |  |  | Committee Members and Secretariat | NIL             |
| <p><b>Partnerships with other Organizations and Agencies</b></p>   | <p>Training of Committee Members on Mandates and best practices</p>   | Committee Reports | Continuous |  |  |  | Committee Members and Secretariat | Kshs. 1,260,000 |
| <p><b>Study Tour to National Government Constituency Development Fund Office (Headquarters)</b></p>                        | <p>- Benchmarking with different institutions to acquire Best Practices and to share Challenges and Milestones and explore various options</p> <p>- Report to be tabled before the House and Share knowledge with Line Department/s</p> | Committee Reports | Continuous |  |  |  | Committee Members and Secretariat | Kshs. 1,260,000 |

|   |   |                   |            |  |  |  |                                   |                 |
|---|---|-------------------|------------|--|--|--|-----------------------------------|-----------------|
|   | - Cascade knowledge to the Wards<br><br><b>Nairobi County</b>   |                   |            |  |  |  |                                   |                 |
| <b>Legislative Roles-</b><br><br><b>Bills/Regulations</b><br><br>- <b>Motions</b><br>- <b>Papers</b><br>- <b>Statements</b><br>- <b>Petitions</b> | -Look into Reports tabled in the House for debate and enactment to improve legal and policy frameworks.<br><br>-Motions moved and referred to the Committee for further actions.<br><br>-Statements Sought and committees to the Committee for inquiry and Report back to the House<br><br>- Petitions raised by Hon. Members or the Public.<br><br>- Liaise with relevant Dept. for Responses.<br><br><b>1. Assembly precincts</b> | Committee Reports | Continuous |  |  |  | Committee Members and Secretariat | NIL             |
| <b>Study Tour by the House Committee</b>  | - Increase capacity of Members and to Benchmark on the best practices.<br><b>1. Nairobi County Assembly</b>   | Committee Reports | Continuous |  |  |  | Committee Members and Secretariat | Kshs. 1,260,000 |

|   |   |                          |                        |  |  |  |  |  |                            |
|---|---|--------------------------|------------------------|--|--|--|--|--|----------------------------|
| <p><b>Legislative Roles-</b></p> <p><b>Bills/Regulations</b></p> <p>- <b>Motions</b></p> <p>- <b>Papers</b></p> <p>- <b>Statements</b></p> <p>- <b>Petitions</b></p> <p><b>1.Assembly precincts</b></p> | <p>- Inquire into Reports tabled in the House and referred to it.</p> <p>-Motions moved in the House and referred to the Committee</p> <p>-Statements sought and referred to the Committee for inquiry/investigation</p> <p>- Petitions raised by Hon. Members or the Public.</p> | <p>Committee Reports</p> |                        |  |  |  |  | <p>Committee Members and Secretariat</p> | <p>NIL</p>                 |
| <p><b>Site Visits to the Wards</b></p>  | <p>- Increase capacity of Members and to Benchmark on the best practices.</p>   | <p>Committee Reports</p> | <p>Continu<br/>ous</p> |  |  |  |  | <p>Committee Members and Secretariat</p> | <p>NIL</p>                 |
| <p><b>Report Writing</b></p>  | <p>Committee reports on the status of developments in the Wards</p>   | <p>Committee Reports</p> | <p>Continu<br/>ous</p> |  |  |  |  | <p>Committee Members and Secretariat</p> | <p>Kshs.<br/>1,260,000</p> |
| <p><b>Legislative Roles:</b></p> <p>- <b>Bills/Regulations</b></p> <p>- <b>Motions</b></p> <p>- <b>Papers</b></p> <p>- <b>Statements</b></p>  | <p>- Look into Reports tabled in the House for enactment.</p> <p>-Motions moved and referred to the Committee for further action.</p>   | <p>Committee Reports</p> | <p>Continu<br/>ous</p> |  |  |  |  | <p>Committee Members and Secretariat</p> | <p>NIL</p>                 |

|  |   |                            |                   |  |  |  |  |  |                        |
|--|---|----------------------------|-------------------|--|--|--|--|--|------------------------|
| <p><b>- Petitions</b></p>                                | <p>-Statements Sought and committees to the Committee for inquiry and Report back to the House with appropriate recommendations</p> <p>- Petitions raised by Hon. Members or the Public for action.</p> <p>-Liaison with Dept. for Responses.</p> <p><b>1. Assembly precincts</b></p> |                            |                   |  |  |  |  |  |                        |
| <p><b>Site Visits to the Wards</b></p>                   | <p>Assessment of Projects and Developments within the Wards</p>   | <p>Committee Reports</p>   | <p>Continuous</p> |  |  |  |  | <p>Committee Members and Secretariat</p> | <p>NIL</p>             |
| <p><b>Study Tour by the House Committee</b></p>          | <p>- Increase capacity of Members and to Benchmark on the best practices.</p> <p><b>1. Nakuru County Assembly</b></p>   | <p>Committee Reports</p>   | <p>Continuous</p> |  |  |  |  | <p>Committee Members and Secretariat</p> | <p>Kshs. 1,260,000</p> |
| <p><b>Drafting of Work Plan For The FY 2024/2025</b></p> | <p>Drafting of committee work plan for the FY 2024/2025</p> <p><b>1.Assembly precincts</b></p>  | <p>Committee Work Plan</p> | <p>Annually</p>   |  |  |  |  | <p>Committee Members and Secretariat</p> | <p>NIL</p>             |

|                                       |  |  |  |  |  |  |  |  |                        |
|---------------------------------------|--|--|--|--|--|--|--|--|------------------------|
| <b>TOTAL BUDGET FOR THE COMMITTEE</b> |  |  |  |  |  |  |  |  | <b>KSHS. 5,166,000</b> |
|---------------------------------------|--|--|--|--|--|--|--|--|------------------------|

**COUNTY ASSEMBLY OF KISUMU**



**THIRD ASSEMBLY - SECOND SESSION**

**THE SECTORAL COMMITTEE ON LANDS, PHYSICAL PLANNING, HOUSING AND URBAN DEVELOPMENT  
COMMITTEE ANNUAL WORK PLAN  
JUNE-2023 - JUNE 2024**

| OBJECTIVE   | Activities  | Performance Indicators/ Outcome   | Venue                         | Time Frame<br>FY 2023/2024 (June 2023 – June 2024) |    |    |    | Responsible Person                | Cost Implication |
|---|---|---|-------------------------------|--|----|----|----|-----------------------------------|------------------|
|   |   |   |                               | Q1   | Q2 | Q3 | Q4 |                                   |                  |
| To ascertain the status of development projects in line with the department eg municipalities | Site visits<br>-Ahero Awasi Municipality<br>-Katito-Pap Onditi municipality<br>-Maseno Kombewa municipality | Committee report on the status of recently launched municipalities in Kisumu County | Specific sites/municipalities |  |    |    |    | Committee Members and Secretariat | NILL             |

|  |   |  |                |  |  |  |  |                                   |           |
|--|---|--|----------------|--|--|--|--|-----------------------------------|-----------|
|  | -Muhoroni-Chemelil municipality   |  |                |  |  |  |  |                                   |           |
| To have a joint meeting with the line departments              | Meetings with the departments of;<br>-Lands, Housing, Physical Planning and Urban Development | -Minutes<br>-Committee report on the meeting with the line departments | Nakuru         |  |  |  |  | Committee Members and Secretariat | 815,000   |
| To learn from Counties/Countries implementing similar projects | Benchmarking in the County of Makueni   | Committee report on the Benchmarking exercise in Makueni County        | Makueni County |  |  |  |  |                                   | 595,000   |
|  | Regional Trip/Benchmarking on Planning in Rwanda  | Committee report on the benchmarking exercise in Rwanda                | Rwanda         |  |  |  |  |                                   | 6,000,000 |
| Planning   | Analysis of the Valuation Roll  | Committee report on the analysis of the Valuation Roll                 | Nairobi        |  |  |  |  |                                   | 815,000   |

|  |   |   |         |  |  |  |  |  |         |
|--|---|---|---------|--|--|--|--|--|---------|
|  | Analysis of Kisumu County Spatial Plan  | Committee Report on the consideration of the Spatial Plan   | Nairobi |  |  |  |  |  | 815,000 |
|  | Scrutiny of the Annual Development Plan (ADP)- Meeting with the line departments.             | Committee report on the consideration of the ADP for the departments of;<br>-Energy and Industrialization<br>-Lands, Housing, Physical Planning and Urban Development | Nakuru  |  |  |  |  |  | 815,000 |
|  | Scrutiny of the Budget Estimates – Meetings with the line departments on the budget estimates | -Minutes<br>-Committee report on the budget estimates for the line departments  | Nakuru  |  |  |  |  |  | 815,000 |

|                                       |   |  |         |  |  |  |  |  |                   |
|---------------------------------------|---|--|---------|--|--|--|--|--|-------------------|
|                                       | Scrutiny of the County Fiscal Strategy Paper-Meetings with the line departments on the CFSP | -Minutes<br>-Committee report on CFSP for the line departments | Nairobi |  |  |  |  |  | 815,000           |
| <b>TOTAL BUDGET FOR THE COMMITTEE</b> |   |  |         |  |  |  |  |  | <b>11,485,000</b> |



# COUNTY GOVERNMENT OF KISUMU

COUNTY ASSEMBLY OF KISUMU

P. O BOX 86-40100, KISUMU

## PROCEDURE AND RULES COMMITTEE ANNUAL WORK PLAN JULY -2023 - JUNE 2024

| OBJECTIVE  | Activities        | Performance Indicators/ Outcome | Target | Time Frame<br>FY 2023/2024 (JULY. 2023 – June2024) |    |    |    | Responsible Person              | Cost Implication |
|--|-------------------|---------------------------------|--------|--|----|----|----|---------------------------------|------------------|
|  |                   |                                 |        | Q1   | Q2 | Q3 | Q4 |                                 |                  |
| To equip members with adequate knowledge and skills foreffective discharge of Committee mandates | Capacity Building | Committee Report.               | 1      |  |    |    |    | Committee Members & Secretariat | 2,300,000        |

|                     |  |   |   |  |  |  |  |  |           |
|---------------------|--|---|---|--|--|--|--|--|-----------|
|                     | Long Recess  | Members being away from the County Assembly for long recess                               |   |  |  |  |  | All County Assembly Members                  | NILL      |
|                     | Study tour by the Committee                          | Committee report on the best practices carried out by the sister Committee in the Senate. | 1 |  |  |  |  | Committee Members and Secretariat            | 1,730,000 |
|                     | Committee Meetings                                   | Best practices to be disseminated   |   |  |  |  |  | Chairperson - Committee Members -Secretariat |           |
|                     | Review of the Kisumu County Assembly Standing Orders | Report on the review process and findings   | 1 |  |  |  |  | Committee Members and Secretariat            |           |
| <b>TOTAL BUDGET</b> |  |   |   |  |  |  |  |  | 4,430,000 |

**COUNTY ASSEMBLY OF KISUMU**



**COMMITTEE ON DELEGATED COUNTY LEGISLATION**

**ANNUAL WORK PLAN FY 2023/2024**





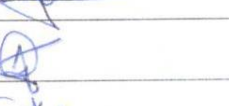



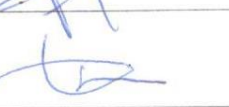





**BUDGET ESTIMATE KSH.7, 056, 000**

| ACTIVITY  | VENUE                  | PERFORMANCE INDICATOR | TARGET | TIME FRAME |    |    |    | RESPONSIBLE PERSONS                | COST IMPLICATION                                 |
|---|------------------------|-----------------------|--------|------------|----|----|----|------------------------------------|--|
|   |                        |                       |        | Q1         | Q2 | Q3 | Q4 |                                    |  |
| Benchmarking to the Senate                            | Senate                 | Approved Report       | 1      |            |    |    |    | -Committee members<br>-Secretariat | Ksh 2,142 000<br>(being facilitation for 7 days) |
| Considerations on pending county legislation          | Assembly               | Approved report       | 1      |            |    |    |    | -Committee members<br>-Secretariat | Nil  |
| Benchmarking with Nakuru County counterpart committee | Nakuru County Assembly | Approved Report       | 1      |            |    |    |    | -Committee members<br>-Secretariat | Ksh 2 142 000<br>(being facilitation for 7 days) |
| Consideration on pending county legislation           | Assembly               | Report                | 1      |            |    |    |    | -Committee members<br>-Secretariat | Nil  |
| Training of Committee                                 | Nairobi                | Approved Report       | 1      |            |    |    |    | -Committee members                 | Ksh 2 772 000                                    |

|  |          |                 |   |  |  |  |  |                                    |  |
|--|----------|-----------------|---|--|--|--|--|------------------------------------|--|
| members and Secretariat                      |          |                 |   |  |  |  |  | -Secretariat                       | (being payment for conference facility and allowance for 7 days) |
| Consideration on pending county legislations | Assembly | Approved Report | 1 |  |  |  |  | -Committee members<br>-Secretariat | Nil  |
| <b>TOTAL BUDGET ESTIMATE</b>                 |          |                 |   |  |  |  |  |                                    | <b>7 056 000</b>   |

## ADOPTION SCHEDULE

We, the members of Liaison Committee do here below declare that this report correctly captures the proceedings and recommendations of our deliberations as regards this subject matter and in witness thereof, we hereby append our signatures to adopt this report.

| NO. | NAME                  | DESIGNATION      | SIGNATURE   |
|-----|-----------------------|------------------|---|
| 1.  | Hon Nereah Okombo     | Chairperson      |    |
| 2.  | Hon Vincent Jagongo   | Vice Chairperson |    |
| 3.  | Hon Elisha Jack Oraro | Member           |    |
| 4.  | Hon Kennedy Ooko      | Member           |    |
| 5.  | Hon Reuben Rakwach    | Member           |   |
| 6.  | Hon Boitone Ratib     | Member           |  |
| 7.  | Hon Moses Ochele      | Member           |  |
| 8.  | Hon Alice Wajewa      | Member           |  |
| 9.  | Hon Samuel Dedeh      | Member           |  |
| 10. | Hon George Abaja      | Member           |   |
| 11. | Hon Kennedy Ouko      | Member           |   |
| 12. | Hon Zacharia Okoyo    | Member           |  |
| 13. | Hon Carren Odhiambo   | Member           |  |
| 14. | Hon Seth Okumu        | Member           |  |
| 15. | Hon Eunice Alandoh    | Member           |  |
| 16. | Hon Mariam Abeid      | Member           |   |
| 17. | Hon Henrietta Bodo    | Member           |  |

|     |                      |        |   |
|-----|----------------------|--------|---|
| 18. | Hon Nancy Matara     | Member |    |
| 19. | Hon Vitalis Komudho  | Member | VOK.  |
| 20. | Hon Emily Oginga     | Member |    |
| 21. | Hon Joachim Oketch   | Member |   |
| 22. | Hon Mildred Ajumbo   | Member | M. Ajumbo   |
| 23. | Hon Pamela Oyoo      | Member | PAO   |
| 24. | Hon Lumumba Owade    | Member |   |
| 25. | Hon Seth Kanga       | Member |   |
| 26. | Hon Jennipher Obonyo | Member |  |