

COUNTY GOVERNMENT OF KISUMU



THE COUNTY ASSEMBLY OF KISUMU 3 RD ASSEMBLY	
DATE: <i>John Tusi.</i>	Time: <i>2:30pm</i> Day: <i>12/9/24</i>
TABLED BY:	<i>Hon. R. Rakwach</i>
CLERK AT THE TABLE	<i>Norman Mosis</i>

COUNTY ASSEMBLY OF KISUMU

THIRD ASSEMBLY

SECOND SESSION

SECTORAL COMMITTEE OF INFRASTRUCTURE, ENERGY
AND PUBLIC WORKS

REPORT ON THE BENCHMARKING EXERCISE TO KAKAMEGA COUNTY
ASSEMBLY WHICH TOOK PLACE FROM 17TH - 22ND OCTOBER, 2023.

Presented by;
Hon Reuben Rakwach,
Chairperson.

March, 2024

Clerk's Chambers
County Assembly Buildings
Kisumu, Kenya

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CHAIRPERSONS FORWARD

Mr. Speaker and Hon. Members,

There exist vast reasons why a County Assembly Committee may decide to embark on a benchmarking exercise among them;

1. Sharing experiences and borrowing best practices
2. Policy development
3. Understanding local context and dynamics
4. Addressing specific challenges
5. Improving collaboration
6. Resource optimization
7. Quality improvement
8. Innovative technology and practices
9. Budgetary efficiency
10. Policy development and/or alignment
11. Improving oversight:

In its case, the Committee's primary motivation to undertaking this exercise was compelled by the several statements that have been sought on the floor of this House as regards our infrastructure especially roads. Explained that their primary motivation was the pursuit of addressing these challenges aimed to glean insights into successful strategies and innovations that has proven effective in a different county.

Mr. Speaker and Hon Members,

The Committee decided on the following as the baseline of exchange or rather areas of inquiry during the exercise;

1. Transport Policies put in place
2. Classification of roads within the county

3. How the County relates with the National Roads/Agencies like KURA, KERRA, KENHA and NCA
4. How the County addressing the departmental pending bills?
5. Existence of machine-based program and if so, what approach the County is using to apply the technology.
6. The successes and the setbacks encountered while implementing the program.
7. The Status of County plants and machines & a sample of recently done County Road.
8. Challenges experienced when carrying out the oversight role

The Committee was inclined to embrace the ideology that by gathering real-world examples and practical ideas from our peers, we could identify methods to enhance the efficiency and efficacy of infrastructure and energy projects within our own jurisdiction.

PURSUANT to the provisions of Orders No. 194 (2c) of the Kisumu County Assembly Standing Orders which provides for preparation of annual workplans by Committees in each Fiscal Year, the Infrastructure, Public Works and Energy Committee prepared its Annual Work Plan for FY 2023/2024 detailing activities it proposed to undertake and amongst them was a benchmarking exercise.

Following the approval of the Liaison Committee, the Speaker of the Kisumu County Assembly permitted the Committee to carry out this exercise as it attempts to achieve its mandate.

The committee, through the office of the Clerk, communicated to Kakamega County Assembly seeking authority to carry out a benchmarking exercise with the counterpart Committee **(attached)** to which they responded in affirmative **(attached)**.

Hon Speaker, this report therefore highlights key findings and observations made by the committee during the entire exercise and further recommendations to the department of Infrastructure, Public Works and Energy on possible measures they can adopt in order to improve service delivery.

Committee proceedings

To come up with this report, the Committee held two (2) meetings;

- 1) The meeting in which the Committee deliberated on the need to carry out a benchmarking exercise to Kakamega County Assembly.

- 2) The meeting in which the Committee deliberated on and thereafter adopted the report.

ACKNOWLEDGEMENT

Mr. Speaker and Hon. Members,

May I take this opportunity to thank all the Members and secretariat of the Infrastructure, Public Works and Energy Committee for their dedication, valuable input and contribution during the entire exercise.

Equally, the Committee also applauds Offices of the Speaker and Clerk of the County Assembly of Kisumu for offering extreme support and a show of goodwill that culminated to success of the exercise.

Hon Speaker, the Committee cannot forget to convey its utmost and sincere gratitude to Kakamega County Assembly and members and secretariat of the counterpart committee for the amiable welcome and full cooperation they accorded the Committee.

It is therefore my honor and privilege on behalf of the Committee to present to this Honourable House, the report on the benchmarking exercise to Kakamega County Assembly which took place from 17th - 22nd October, 2023 before this Honourable House for consideration and adoption.

Thank You.

.....

Hon Reuben Rakwach,

Chairperson.

PREFIXES

NCA	-	National Construction Authority
KENHA	-	Kenya National Highways Authority
KeRRA	-	Kenya Rural Roads Authority
KURA	-	Kenya Urban Roads Authority
KUSP	-	Kenya Urban Support Program
CECM	-	County Executive Committee Member

CHAPTER ONE

PREFACE

Establishment and mandate of the Committee

Mr. Speaker and Honourable Members,

The Departmental Committee of Infrastructure, Public Works and Energy is established pursuant to Orders Nos. 156, 158(3) and 193(1) of the Kisumu County Assembly Standing Orders and was constituted on Tuesday 17th July, 2023.

Membership

The following are the members of the Infrastructure, Public Works and Energy Committee as currently constituted pursuant to the Selection Committee report that was adopted by this House during its special sitting of July 17th July, 2023;

Members

1. **Hon Reuben Rakwach** - **Chairperson**
2. **Hon Anne Ochola** - **Vice Chairperson**
3. Hon Seth Kanga - Member
4. Hon Jennipher Obonyo - Member
5. Hon George Abaja - Member
6. Hon Geoffrey Warindu - Member
7. Hon Bill Oliver - Member

Secretariat;

The following secretariat were part of this exercise

1. Peter Anditi - Principal Clerk Assistant
2. Obonyo Angelyne - Clerk Assistant
3. Edward Odanga - Hansard reporter
4. Silas Kapesa - Sergeant-at-arm

Committee mandates

The Committee executes its mandate in accordance with the provisions of Orders No193 (4), (5) and further Orders No. 193 (Second Schedule) from which it draws its mandate to look into and investigate on;

All matters relating to County transport, including county roads, street lighting, traffic and parking, public road transport and ferries and harbours, excluding the regulation of international and national shipping and matters related thereto; County public works and services including storm water management systems in built-up areas; firefighting services and disaster management.

CHAPTER TWO

LEGAL FRAMEWORK

Mr. Speaker and Honourable Members,

The following statute formed the legal framework pre, during and post this exercise.

Article 185(3) of the Constitution of Kenya, 2010

Legislative authority of county assemblies

- (3) A county assembly, while respecting the principle of the separation of powers, may exercise oversight over the county executive committee and any other county executive organs.

Section 8(1)(f) of the County Governments Act No.17 of 2012

Role of the county assembly

- 1) The county assembly shall –
- f. perform any other role as may be set out under the Constitution or legislation.

Kisumu County Assembly Standing Orders No. 194(2)(c)

Which provides for preparation of annual workplans by Committees in each Fiscal Year.

Kisumu County Assembly Standing Orders No. 193(second schedule)

Mandates the Committee to investigate and inquire into-

All matters relating to County transport, including county roads, street lighting, traffic and parking, public road transport and ferries and harbours, excluding the regulation of international and national shipping and matters related thereto; County public works and services including storm water management systems in built-up areas; firefighting services and disaster management.

1.1. Kisumu County Assembly Standing Orders No. 193 (5) (g)

(5) The functions of a Sectoral Committee shall be to —

- (g) Make reports and recommendations to the County Assembly as often as possible, including recommendation of proposed legislation.

CHAPTER THREE

HISTORY OF ROAD NETWORK IN KAKAMEGA

Mr. Speaker and Honourable Members,

The road network in Kakamega County has a long and rich history, dating back to the pre-colonial era. The first roads in the county were built by the indigenous people, who used them for trade and communication. These roads were often narrow and winding, but they were essential for the movement of people and goods.

During the colonial period, the British built a number of new roads in Kakamega County, primarily to connect the county's major agricultural centers to the coast. These roads were wider and better maintained than the traditional roads, and they played a key role in the development of the county's economy.

After independence, the Kenyan government continued to invest in the development of Kakamega County's road network. In recent years and especially under the leadership of the pioneer governor H.E Wycliffe Ambetsa Oparanya, Kakamega County has made significant investments in road infrastructure. In his first term, Governor Oparanya launched a program dubbed '10km per ward' that aimed to tarmac 200 km of roads at a cost of Kshs. 10 billion. This program has been largely successful, and has helped to improve connectivity and boost economic growth in the county.

In addition, Governor Oparanya has also oversaw the rehabilitation and maintenance of a number of existing roads in the county. As a result of these investments, Kakamega County now has a more extensive and better-maintained road network than ever before.

The development of Kakamega County's road network under Governor Oparanya's leadership has had a significant impact on the county's economy

and society. Improved roads have made it easier for farmers to transport their produce to market, and have also boosted tourism. Additionally, the road network has helped to improve access to education and healthcare services.

Governor Oparanya's commitment to road network development is one of the reasons why Kakamega County is one of the most prosperous counties in Kenya.

Today, Kakamega County has a total of 4,451.3 km of road network, of which 1,308.90 km is covered by earth surface, 2,792.25 is covered by gravel, 939.32 km is murrum surface and 307.5 km is covered by bitumen. The county government is currently working to tarmac an additional 200 km of roads.

The development of Kakamega County's road network has had a significant impact on the county's economy and society. Improved roads have made it easier for farmers to transport their produce to market, and have also boosted tourism. Additionally, the road network has helped to improve access to education and healthcare services.

SUMMARY OF KAKAMEGA COUNTY ASSEMBLY

Mr. Speaker and Hon Members;

Kakamega County Assembly is the third largest parliament in Kenya with a total of 90 legislators (60 elected Members and 30 Nominated Members), giving a total of 91 including the Hon Speaker.

The Committee of Roads, Public Works and Energy has a membership of fifteen (5) Hon Members and five (5) members of the secretariat.

KAKAMEGA COUNTY DEPARTMENT OF ROADS, PUBLIC WORKS AND ENERGY

Mr. Speaker and Hon Members;

The department receives Kshs. 1.8B every FY for recurrent and development. It has the following programs under the various directorates;

Roads

i. 10km per ward

- Is a rural based program which focuses on opening up new roads.

How it works

- Each ward is allocated 10M exclusively for either opening up or maintenance of roads projects
- The approach involves ward representative submitting their priorities of the roads they intend to either be opened or maintained in their respective wards.
- The MCA is required to do this prioritization in consultation with the ward administrators to ensure that the Member does not over prioritize a particular area over the other and equal spread of roads across the wards.
- The department maintains at least 600kms under this program every financial year with a budget of about 600M.

ii. The bitumen roads program;

- Involves construction of tarmac roads in the rural areas because construction of within the town is being undertaken by the Ministry of lands under the KUSPS and World Bank projects.
- The roads done to completion to far is 125kms with a number still running.

- Additional 10km is ongoing.
- iii. Bridges and box culvert program
 - About 70 bridges and box culverts constructed.
- iv. The Road Maintenance Levy Fund (RMLF)
 - Was started by the Kenya Roads Board in 2016
 - Deals with roads that are inter-wards or inter-sub counties.
 - In this approach, MCAs are not required to submit their priorities as the department uses roads register to identify which roads need maintenance.
 - Funding and Auditing used to be done by KRB but the council of governors raised questions over the manner in which KRB was handling the funds as it was exclusively for road maintenance and could not be used even on constructing a bridge.
 - Currently, KRB sends funds to the exchequer who thereafter releases it to the department as an ordinary fund.

Energy

- i. High Mast Floodlighting
 - Involves erecting high mas floodlights. About 90 floodlights have been so far erected.
 - Priority is given to markets and areas with cases off insecurity.
- ii. Solarization of high masts
 - This is a new program that involves solarizing of the high masts.
- iii. Streetlighting
 - Is a new program that aims at erecting streetlights along specific streets.

- The pilot program is expected to be undertaken in the current financial year.

iv. Solarizing houses of the needy in the Community

The department of roads had a project where they were building Houses for the needy people within the community. This other one now tends to equipping the already built houses with solar lightings.

CHAPTER FOUR

SUMMARY OF FINDINGS AND OBSERVATIONS

Mr. Speaker and Hon Members;

Findings

Following each aforementioned baselines for the exercise as was earlier listed herein, the Committee found as follows;

1. Transport Policies put in place

THAT Kakamega County department of roads does not have any policy but are in the process of developing one. However, they adopted and have aligned their operations to the National Transport Policy. In addition to that, they are also using a circular which was issued by the First Governor His Excellence Oparanya, dubbed 'Transport Policy Circular No.1', which the department is using alongside the National Transport Policy.

2. Classification of roads within the County

- **THAT** classification of roads are exclusively done by the Kenya Roads Board, who visit the County to carry out Roads Inventory and Condition Survey, where they classified the roads.
- **THAT** the body had recently developed a new classification register which the County is currently using.
- **THAT** the County is mandated to work on roads starting from Classes D, E, F, G and any other non-classified roads within the County.
- **THAT** Classes A and B are undertaken by KENHA while Class E is undertaken by KURA.

3. How the County relates with the National Roads/Agencies like KURA, KERRA, KENHA and NCA

The County relates with some agencies and doesn't with others as follows;

NCA

- **THAT** Rarely interact with the department unless the Agency has a training which they would like to take the contractors through, in which case they make a formal communication to the department over the same.

KENHA

- **THAT** Rarely interact with the department as the department has at no point ever undertaken any work on trunk roads (Classes A and B roads).

KERRA and KURA

- **THAT** The two interact with the department by sharing designs.

How it works

- At the beginning of every financial year, the agencies together with the department normally hold a harmonization meeting where they share their roads priorities for the year and do harmonization in cases of overlapping interests.
- The department had oftentimes found itself forced to work on roads outside their mandates in the past (More so those of KERA) due to pressure from the public. This is the reason why the harmonization meetings was initiated to cushion such cases.

4. How is the County addressing the departmental pending bills?

- **THAT** once the exchequer releases funds at the beginning of every financial year, the department always prioritize payment of pending bills before commencing on the new bills. Pending bills are given priority and paid before spending on new bills.

5. On machine-based program in place? If so, what is the approach the County is using to apply the technology?

- **THAT** Kakamega County has a similar program but they call it '*Force Account Operations*', where they use their machines to undertake some of their road works.

How it works.

- The department mostly uses its staff to undertake road programs on the site and only employ what Kisumu County calls 'machine based' in cases of urgency.

Approach used.

- The County applies an approach known as '10 km per ward' where they use their machines to open up roads. As a result of this, every village in Kakamega County is accessible.
- Currently they are employing services of contractors to carry out maintenance as they are through with opening up roads.

6. Successes and the setbacks your County is encountering while implementing the program.

Successes

THAT the program;

- a. Has helped open up a huge network of roads
- b. Is timely in cases of emergencies such as floods where there is need to employ the Accounts operations to open up a road.
- c. Is cheaper compared to contracting which always attract additional expenses.
- d. Has better quality control as the people operating the machines are staff from the department with understanding and knowledge of the quality and standard of roads required.
- e. Easy supervision compared to supervising contractors.

Setbacks

- a. The program however has the following setbacks;
- b. Delays involved with bureaucracies in the procurement process in cases of maintenance and acquiring spare parts in cases of breakdown.
- c. Delay in funds from exchequer causes fuel shortage.

7. The Status of County plants and machineries & a sample of recently done County Road

The department has 16 machines classified as shown in the table below;

Srl No.	Machine	Status
1.	7 graders	3 – serviceable (1 active, 2 require spare arts) 4 – obsolete (inherited from the National MTF program)
2.	2 rollers	1 – steam drum roller 1 – Pneumatic roller All serviceable

3.	2 Excavators	1 – Serviceable 1 – broke down on site and require spare parts
4.	1 Dozer	Active but require maintenance
5.	3 tippers	All inherited and uneconomical to repair
6.	1 shovel	serviceable

The department has budgeted to procure more graders, a low loader and a prime mover in this financial year.

8. Sample of roads

Some of the key road projects that have been completed to bitumen standard include:

- a) 8.9km Bukura – Shibuli road at a cost of Kshs. 338M, a class E bitumen road.
- b) 25m Mukombe bridge at a cost of Kshs. 28M completed in 2017. The bridge, shown in the photo below, was constructed by a contractor from Kisumu known as Mahvir, from Shajanand;



- c) 9.3km Bushiangala – Eregi – Lisiola road at Kshs. 339M completed last year



- d) 6 meters Shibuname bridge across river Yala.



The Committee also established;

THAT there are other ongoing roads of 11km. 12km, 7km and 3km that the department has planned to procure in the current FY.

9. Challenges experienced when carrying out the Oversight Role

The two committees identified the following are some of the shared challenges experienced in the course of carrying out oversight role;

1. Limited resources in terms of financial limitations that hinder ability to conduct thorough oversight.
2. Political interference and or interests that often times influences oversight decisions, which in turn compromises the independence and effectiveness of oversight functions.
3. Lack of prompt access to information from the executive, limiting their ability to assess the performance of the county government.
4. Delays in receiving responses to queries or requests for information from the executive can hinder the assembly's ability to carry out timely and effective oversight.
5. Coordination issues between county and national governments especially when oversight involves matters that fall under the jurisdiction of both levels of government.

CHAPTER FIVE

BEST PRACTICES, RECOMMENDATIONS AND CONCLUSION

BEST PRACTICES

The Committee identified the following as the best practices that Kisumu County can borrow;

1. Force Account Operations - A framework which is implementing a 10km program in every ward
2. Payment of pending bills - Pending bills are paid as a first charge in the subsequent financial year hence the County does not accumulate a lot of pending bills.
3. Harmonization meeting - the meeting between the county and road agencies such as KURRA and KERRA to set, prioritize and discuss which roads projects will be undertaken by which agency.
4. Projects Identification in collaboration with the ward admin to enable equitable distribution of roads within every ward.
5. Construction of houses for the needy in the community and solarizing them.

RECOMMENDATION

Mr. Speaker and Hon Members;

The Committee draws its recommendations from the earlier mentioned best practices. For each recommendation, the Committee has provided action steps towards achievement of that recommendation as follows;

1. **THAT** within three months of adoption of this report, the CECM for the department of Infrastructure, Public Work and Energy should create a collaborative task force comprising representatives from the Department of Infrastructure, Public Works, and Energy, as well as Members of the County Assembly (MCAs), to develop the framework for the 10km per ward program for adoption by the County Assembly.
 - **Action steps:**
 - Undertaking a comprehensive needs assessment to identify the specific road infrastructure requirements in each ward.
 - Develop a comprehensive framework document outlining the structure, objectives, funding mechanisms, and implementation strategies for program
 - Conduct stakeholder consultations and validation.
 - Secure formal adoption of the 10km per ward program framework by the County Assembly and develop an implementation plan for seamless execution
2. **THAT** following adoption the framework, the said department should test viability of, and in the coming financial year adopt the Force Account Operations for the 10km program.
 - **Action steps**
 - Allocation of adequate resources to support the expansion and sustainability of the 10km program.
 - Regular review and assessing progress of the program to ensure its effectiveness.
 - Training and capacity-building for relevant staff involved in the program.
3. **THAT** the CECM for the department of Finance and Economic Planning adopts the practice of prioritizing the payment of pending bills as a first

charge in the subsequent financial year to prevent the accumulation of significant arrears.

- **Action Steps**

- Strengthen financial management and planning to ensure timely allocation of funds for pending bills.
- Establishment of a transparent and accountable system for tracking and clearing pending bills.

4. **THAT** the CECM for the department of Infrastructure, Public Works and Energy should institutionalize regular harmonization meetings between the county and road agencies for efficient project planning and coordination.

- **Action Steps**

- Ensure the participation of relevant stakeholders in the meetings, including representatives from KURRA, KERRA, and other pertinent agencies.
- Develop a structured framework for setting priorities and discussing road projects to streamline the decision-making process.

5. **THAT** in the foregoing the County should develop a framework geared towards strengthening collaboration between the MCAs and the ward administrators for the identification of projects to ensure equitable distribution of roads within every ward.

- **Action Steps:**

- Conduct regular joint planning sessions involving ward administrators, community representatives, and relevant department officials.
- Develop clear criteria for project identification to ensure fairness and inclusivity.

CONCLUSION

Mr. Speaker and Hon Members,

It is now my pleasure to present this report of the Infrastructure, Public Works and Energy Committee report on the benchmarking exercise to Kakamega County Assembly which took place from 17th - 22nd October, 2023 before this House for adoption.

May I call Hon..... to second.

.....

Hon Reuben Rakwach,

Chairperson.

CHAPTER SIX

APPENDICES

Request letter to Kakamega County Assembly

P.O Box 86-40100, Kisumu
Email: kisumuassembly@gmail.com



Email: owenojuok@gmail.com
Web: www.kisumuassembly.go.ke

County Assembly of Kisumu

OFFICE OF THE CLERK

When replying please quote:
REF:CAK/11/04/VOL.1 (2)

7th September, 2023.

The Clerk,
County Assembly of Kakamega

RE: REQUEST FOR A VISIT BY THE COMMITTEE

The above subject matter refers.

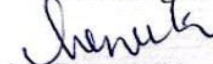
The Sectoral Committee on Infrastructure, Energy and Public Works is established pursuant to Standing Order No. 193 and the 2nd schedule of the Kisumu County Assembly Standing Orders. It is mandated to oversee on all matters relating to County Transport including county roads, street lighting, traffic and parking, public road transport, ferries and harbors.

The Committee plans to benchmark with you as from 17th October, 2023 to 22nd October, 2023 and the proposed focus areas of discussion include:

1. Transport Policies Put in place
2. Classification of Roads within the County
3. How the County relates with the National Roads/Agencies like KURA, KERRA, KENHA and NCA
4. Challenges experienced when carrying out the Oversight Role
5. How is the County addressing the Departmental Pending Bills?
6. Do you have a Machine-Based Programme in Place? If so, what is the approach the County is using to apply the technology? What are the successes and the setbacks your County is encountering while implementing the program.
7. The Status of County Plants and Machineries & a sample of recently done County Road

It is against this backdrop that the committee requests through your good office to authorize it carry out and initiate the benchmarking process.

We are looking forward to having an interactive engagement. Thank you in advance.


Mr. Peter Anditi

FOR: CLERK OF THE COUNTY ASSEMBLY



Response from Kakamega County Assembly

REPUBLIC OF KENYA
COUNTY GOVERNMENT OF KAKAMEGA

Telephone: 0715521221
Email: kakamegacountyassembly@gmail.com
Website: www.kakamega-assembly.go.ke



County Assembly of Kakamega
P.O BOX 1470-50100
KAKAMEGA

COUNTY ASSEMBLY OF KAKAMEGA
OFFICE OF THE CLERK

When replying please Quote:

REF: KKCA/C.ASS/KSM/CORR/1/10

DATE: 10TH OCTOBER, 2023

The Clerk,
Kisumu County Assembly,
P.O Box 86 – 40100,
KISUMU.

RE: REQUEST FOR A VISIT BY THE COMMITTEE

We acknowledge receipt of your letter dated 7th September 2023 on the above subject.

I am pleased to inform you that the Transport, Infrastructure, Roads, Energy and Public Works Committee deliberated on your request and acceded to it.

Kindly communicate our Committee's resolution to host your Committee from 17th to 22nd October 2023.

CPS Nicholas Anywa
For: Ag. Clerk of County Assembly

Committee minutes

COUNTY ASSEMBLY OF KISUMU



THIRD ASSEMBLY- SECOND SESSION SECTORAL COMMITTEE OF INFRASTRUCTURE, ENERGY AND PUBLIC WORKS

MINUTES OF COMMITTEE MEETING HELD ON MONDAY 16TH OCTOBER, 2023 IN THE CHAMBER

Members Present

- | | | |
|-----------------------------------|---|-------------------------|
| 1. Hon. Reuben Rakwach | - | Chairperson |
| 2. Hon. Anne Atieno Ochola | - | Vice chairperson |
| 3. Hon. Geoffrey Warindu | - | Member |
| 4. Hon. Bill Odhiambo | - | Member |
| 5. Hon. Seth Kanga | - | Member |
| 6. Hon. Jennipher Obonyo | - | Member |
| 7. Hon. George Abaja | - | -Member |

Secretariat Present

- | | | |
|------------------------|---|---------------------------|
| 1) Mr. Peter Anditi | - | Principal Clerk Assistant |
| 2) Ms. Angeline Obonyo | - | Clerk Assistant |
| 3) Mr. Edward Odanga | - | Hansard Reporter |
| 4) Mr. Silas Kapesa | - | Sergeant-at-Arms |
| 5) Mr. Charles Agengo | - | Internal Auditor |
| 6) Mr. David Ayieko | - | Communications Officer |

AGENDA

- 1) Prayers
- 2) Apology if any
- 3) Communication from the Chairperson
- 4) Adoption of the Agenda
- 5) **To benchmark with the County Assembly of Kakamega**
- 6) AOB
- 7) Adjournment and Date of Next Meeting

MIN NO.1/IE&PWC/16/10/2023: Preliminaries

The meeting was called to order at 9:40am by a word of opening prayer from the chairperson.

MIN NO.2/IE& PWC/16/10/2023: Communication from the Chairperson

The chairperson welcomed the members to the meeting.

MIN NO. 3/IE & PWC/16/10/2023: Adoption of the Agenda

The clerk took the members through the agenda which was proposed by Hon. Bill Odhiambo and seconded by Hon. Geoffrey Warindu and thereafter unanimously adopted by the meeting.

MIN NO. 4/IE & PWC/16/10/2023: To benchmark with the County Assembly of Kakamega

The meeting was informed that a communication was made to the County Assembly of Kakamega vide letter dated 7th September, 2023 Ref No: CAK/11/04/VOL.1 (2). The meeting was further informed that a response to the committee`s request was already received.

It was agreed that the retreat dates to be changed to commence from Thursday 19th October to 24th October 2023 since majority of the committee members were to attend a budget retreat set from Wednesday 18th October, 2023 to Thursday 19th October, 2023.

It was later resolved that the secretariat to process the requisitions on time to enable the committee start early preparations.

MIN NO. 5/IE& PWC/18/09/2023: Adjournment

The meeting adjourned at 11:00am by a word of closing prayer from the Chairperson and date of next meeting is set for Tuesday, 17th October, 2023.

Hon. Reuben Okoth Rakwach
Committee Chairperson

Mr. Peter Anditi
Committee Clerk

Committee Workplan FY 2023/24



**COUNTY GOVERNMENT OF KISUMU
 COUNTY ASSEMBLY OF KISUMU
 P.O BOX 86-40100, KISUMU**

**WORK PLAN FOR THE COMMITTEE ON INFRASTRUCTURE, ENERGY AND PUBLIC WORKS FOR THE FISCAL
 YEAR 2023/2024**

Committee allocation: Kshs 3,000,000

OBJECTIVE	ACTIVITY	Performance Indicators/ Outcome	Target	Time Frame FY 2023/2024				RESPONSIBLE PERSONS	VENUE	COST IMPLICATIONS (In Kshs)
				Q1	Q2	Q3	Q4			
To review, evaluate and analyze of the previous performance of the committee	Achievements Challenges Pending works Chat way forward	Half Year report	1					Committee members secretariat	County Assembly precinct	-

<p>To carry out legislative role.</p> <p>-Bills/Regulations</p> <p>-Motion</p> <p>-Papers</p> <p>-Statements</p> <p>-Petitions</p>	<p>To probe into, investigate on key issues raised in statements, petitions referred to the committee</p> <p>Resolution of any house conflict/misunderstanding that may arise</p>	<p>Bills published</p> <p>Reports tabled in the house</p>	Continuous				Committee members	County Assembly precinct	-	
<p>To strengthen members capacity to effectively carry out their mandate</p>	<p>Benchmarking to acquire best practices, share challenges and milestones by other County Assemblies/National Assembly/Senate</p>	<p>Dissemination of best practices</p> <p>To learn and share on best practices and ideas on cost effective road networks, building constructions and transport systems</p> <p>Increases members capacity to enable them</p>	1				Committee members	Nakuru	1,000,000	

		achieve their mandate							
To carry out legislative role. -Bills/ Regulations -Motion -Papers -Statements -Petitions	To probe into, investigate on key issues raised in statements, petitions referred to the committee Resolution of any house conflict/misunders tanding that may arise	Bills published Reports tabled in the house	Continuous				Committee members secretariat	County Assembly precinct	-

To develop a harmonious working relationship with the line department	Meeting with the department of Infrastructure, Energy and Public Works	Report on the Implementation Status of Machine Based Initiative					Committee Members Secretariat	Department of Infrastructure, Energy and Public Works	To be decided by the line department
To carry out legislative role. -Bills/ Regulations -Motion -Papers -Statements -Petitions	Consideration of Bills, petitions, motions and personal statements referred to the committee Resolution of any house conflict/misunders tanding that may arise	Bills published Reports tabled in the house	Continuous				Committee members secretariat	County Assembly precinct	-
To carry out the oversight role	Conducting site visit to ascertain the status of Development Projects Report writing	Committee sittings Committee report	- 1				Committee members secretariat	At the ward levels Within the assembly prescint	-

<p>To carry out lenitive role.</p> <p>-Bills/Regulations</p> <p>-Motion</p> <p>-Papers</p> <p>-Statements</p> <p>-Petitions</p>	<p>Consideration of Bills, petitions, motions and personal statements referred to the committee</p> <p>Resolution of any house conflict/misunders tanding that may arise</p>	<p>Bills published</p> <p>Reports tabled in the house</p>	Continuous				<p>Committee members</p> <p>secretariat</p>	Within the Assembly Prescint	-
<p>To develop a harmonious working relationship with stakeholders, parastatals by sharing work plans, challenges and way forward</p>	Meeting with KENHA	Report on an induction workshop	1				<p>Committee members</p> <p>secretariat</p>	KENHA	To be decided by KENHA
<p>To strengthen members capacity to effectively carry out their mandate</p>	Benchmarking to acquire best practices, share challenges and milestones by other County Assemblies/Natio	<p>Dissemination of best practices</p> <p>To learn and share on best practices and ideas on cost effective road</p>	1				<p>Committee members</p> <p>secretariat</p>	Kakamega	1,000,000

	nal Assembly/Senate	networks, building constructions and transport systems Increases members capacity to enable them achieve their mandate								
To carry out lenitive role. -Bills/ Regulations -Motion -Papers -Statements -Petitions	Consideration of Bills, petitions, motions and personal statements referred to the committee Resolution of any house conflict/misunders tanding that may arise	Bills published Reports tabled in the house	Continuous					Committee members secretariat	County Assembly precinct	-
To strengthen members capacity to effectively carry out their mandate	Benchmarking to acquire best practices, share challenges and milestones by other County Assemblies/Natio	Dissemination of best practices To learn and share on best practices and ideas on cost effective road	1					Committee members secretariat	Siaya	1,000,000

	nal Assembly/Senate	networks, building constructions and transport systems								
		Increases members capacity to enable them achieve their mandate								
TOTAL BUDGET FOR THE COMMITTEE										Kshs. 3,000,000

NOTE/GUIDELINES:

The budget is calculated based on the following;




- a) An approximated number of 7 committee members
- b) An approximated number of 4 committee secretariat
- c) Daily allowances (DSA) for the Hon. Members and Secretariat for 5 days in each of the activity
- d) Transport reimbursements for all the 7 committee members and 4 Secretariat in each of the activities planned/stated in the work plan.

SIGN..... DATE:
HON.REUBEN RAKWACH
COMMITTEE CHAIRPERSON

SIGN..... DATE.....
MR. PETER ANDITI
COMMITTEE CLERK

Adoption schedule

We Members of the Infrastructure, Public Works and Energy do hereby affix our signatures to affirm the correctness and support for this report and every information herein.

SRL No.	NAME	POSITION	SIGNATURE
1.	Hon Reuben Rakwach	Chairperson	
2.	Hon Anne Ochola	Vice Chairperson	
3.	Hon Seth Kanga	Member	
4.	Hon Jennipher Obonyo	Member	
5.	Hon George Abaja	Member	
6.	Hon Geoffrey Warindu	Member	
7.	Hon Bill Oliver	Member	